

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

July 16, 2018, at 6:00 p.m.

AGENDA ITEMS

1. **Meeting called to order by President Ermeling.**
Ermeling called the regular Board of Trustees meeting to order at 6:24 p.m.
2. **Pledge Allegiance to the Flag.**
3. **Roll Call by Clerk**
Roll call indicated 5 Board of Trustee members were present

Trustee	Present
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	NO (Excused)
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	NO (Excused)

4. **Public Comments**
No Comments

5. **Minutes from the previous meetings.**
 - 06/07/2018 and 06/27/2018 Closed Session (prepared by Attorney).
 - 06/18/2018 Board of Review.
 - 06/18/2018 Board of Trustees.
 - 06/27/2018 Board of Trustees.

Motion by Maloney, second by Zeyghami to approve the 6/7, 6/27 closed session minutes, the 6/18 Board of Review Minutes, and the 6/18 and 6/27 Board of Trustee minutes.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----



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PRESENTATIONS

- 6. **Carolyn Michalski, Chair, Village of Weston United to Amend Committee**
 - a. **Resolution No. 2018-035 A Resolution supporting a Constitutional Amendment.**

Carolyn Michalski (5703 High Ridge Circle – Weston) who was serving as the spokesperson for Weston United to Amend gave a presentation to advocate to reduce the massive money amount local non-profit corporate spending on election. They want Weston to create a resolution or referendum to join Weston United to Amend.

Motion by Maloney, second by Sparks to approve Resolution 2018-035 and to have staff look into submitting a referendum to the electors at the November 6, 2018 election relating to the State of Wisconsin Calling for a U.S. Constitutional Amendment.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

- 7. **Update on Utility Rates & Public Hearing for Water Rate Increase.**

Donner stated he went through some things with the Finance Committee. There is going to be a Public Hearing August 1, 2018, at 2:00 p.m. This information is being published in the Sunday and next Wednesday Wausau Daily Herald and Everest Wausau extra.

Donner explained that there was going to be an increase and that Weston is on the lower half of municipalities on rates and are not out of line. He also stated that Rothschild is no longer collecting Fire service on their tax roll and that the Village of Weston will be direct billing them.



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REPORTS FROM BOARDS, COMMITTEES, COMMISSIONS

- 8. Community Development Authority.
- 9. Everest Metro Police Commission.
- 10. Extraterritorial Zoning.
- 11. Finance.
- 12. Human Resources.
- 13. Parks & Recreation.
- 14. Plan Commission.
- 15. Public Safety.
- 16. Public Works.
- 17. SAFER.
- 18. Tourism.
- 19. Zoning Board of Appeals.

Motion by Sparks, second by Ostrowski to acknowledge items 8-9, 11, and 14-16.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

REPORTS FROM DEPARTMENTS

- 20. Clerks.
- 21. Finance.
- 22. Fire/EMS.
- 23. Legal.
- 24. Parks & Recreation.
 - a. Aquatic Center
- 25. Plan/Dev.
 - a. Refuse and Recycling
- 26. Police.
- 27. Public Works.
- 28. Technology.



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Motion by Ostrowski, second by Ziegler to acknowledge the Department Reports.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

WORK PRODUCT TRANSMITTALS

- 29. Acknowledge June 2018 Building Permits
- 30. Acknowledge June 2018 Budget Status Report – All Funds

Motion by Sparks, second by Ostrowski to acknowledge the June 2018 Building Permits and to acknowledge the June 2018 Budget Status Report – All Funds.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

CONSENT AGENDA

- 31. Requests to pull items out of consent consideration.
- 32. Approve lease agreement between Crane Meadows Golf, LLC and the Village of Weston.
- 33. Approve Appointment of Ridge Slozes-Zebik as new agent for The Store #59, 6606 County Road J.
- 34. Approve Operator Licenses
- 35. Approve Vouchers 48277 - 48467
- 36. Action on consent agenda items.
- 37. Action on items pulled from consent.



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Motion by Maloney, second by Zegyhami to approve consent items 32-35.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

ORDINANCES

38. Approve Ordinance No. 18-016 An Ordinance Amending Section 82 Article III. Bicycles.

Zegyhami asked what it was about. Wodalski stated it was approved but it was never published, and it got missed when the Section 82 was renumbered updated. Higgins stated it will be sent to the paper to get published. Ermeling asked how we can inform residents. Higgins stated we'd get it in the next newsletter and social media

Motion by Ostrowski, second by Sparks to approve the Ordinance 18-016, as amended to provide for the designation of Ross Avenue as a Bicycle Lane.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

39. Approve Ordinance No. 18-017 Creating Article V. Sections 82.500 to 82.508 All-Terrain Vehicle and Utility Terrain Vehicle Routes and Operation on Highways and Roads within the Village of Weston and renumbering Article V. Speed Limits, Section 82.500, changing it to Article VI, Section 82.600.



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Motion by Maloney, second by Sparks to approve the Ordinance 18-017, to provide for the designation of the ATV/UTV routes and operation within the Village of Weston, as well as renumbering the speed limit Ordinance from 82.500 to 82.600.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

- 40. **Approve Ordinance No. 18-018 An Ordinance to Approve the Rezoning of 1.194 Acres of Land from B-3 General Business to GI General Industrial; Located West of the Intersection of Schofield Avenue and Enterprise Way, South of Schofield Avenue, Village of Weston, Marathon County, Wisconsin.**

Motion by Maloney, second by Ostrowski to approve the Ordinance 18-018, Rezoning of 1.194 Acres of land from B-3 General Business to GI General Industrial (REZN-6-18-1699) as recommended by the Plan Commission.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

- 41. **Approve Ordinance No. 18-019 An Ordinance to Approve the Rezoning of 3.063 Acres of Land From B-3 General Business to INT Institutional; Located on the Southeast Corner of County Road J and Ringle Avenue, Village of Weston, Marathon County, Wisconsin.**



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Motion by Sparks, second by Ostrowski to approve the Ordinance 18-019, Rezoning of 3.063 Acres of land from B-3 General Business to INT Institutional (REZN-6-18-1696) as recommended by the Plan Commission.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

- 42. Approve Ordinance No. 18-020 Amending Article I and II., Chapter 34 Fire Prevention and Protection.**

Motion by Ostrowski, second by Maloney to approve amending Article I and II., Fire prevention and protection.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

RESOLUTIONS

- 43. Approve Resolution 2018-036: A Resolution amending the Village Fee Schedule**

Motion by Zeyghami, second by Sparks to approve Resolution 2018-036 amending the Village Fee Schedule as presented and recommended by Staff.



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Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

44. Approve Resolution 2018-037: 2018 Budget Amendments for Foremost monies.

Ermeling has concern that just because we have this money it doesn't become a slush fund and supplement the budget. Maloney stated it wouldn't become a slush fund and Sparks stated per Trautman there are items that are underfunded and will be going towards that.

Motion by Maloney, second by Sparks to approve Resolution 2018-037 amending the 2018 Budget.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

45. Approve Resolution 2018-038: support for 2019 capital borrowing.

Sparks is looking for more information and Trautman stated this was put on the agenda to get the Board support that money will be able to be borrowed. They are looking at 5-6 million for capital projects (that are listed in the packet) where the Board sees fit or at least 1.5 million to pay a balloon payment that is do.



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Ermeling stated that in the past the Village purposely didn't borrow money so as to not raise taxes. Schulz stated he would like to be included in the capital projects discussion. Higgins stated that Everst Metro and SAFER were going to be included in the Budget retreat to see what their facility needs are.

Maloney, Sparks need to prioritize. Needs before wants. passed

Brian Bushnell (3700 Mt. View Ave – Weston) doesn't agree on voting on "possible projects". He thinks staff should put together lists of projects with their costs and then decide what is needed and should be approved.

Ermeling explained staff will be bringing a priority list to the Budget workshop.

Donner stated we need to reestablish a capital improvement plan again. This would be used do assessments to fund street projects and some water and sewer project. Some projects were from 2009 when it was last adopted plan .that haven't been completed.

Sparks wants to have a plan on operational and capital needs and a prioritization need. to go back through Finance.

Maloney stated the Budget meeting is open to public.

Motion by Maloney, second by Sparks to approve the resolution 2018-038 to support the 2019 Capital Borrowing and encourage staff to come up with projects options for the Board to be able to prioritize at the Board Retreat.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

- 46. Approve Resolution 2018-039: To Increase Rates for Sanitary Sewer Utility Service**



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Motion by Maloney, second by Ostrowski to approve the 15% increase in rates for the sewer utility effective September 1, 2018, as recommended by the Director of Public Works & Utilities, Finance Director, the Village’s Consultant, and the Finance Committee.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

UNFINISHED BUSINESS

47. Contract with You Are Here for the Food Truck Rally.

Zeyghami asked if You Are Here had insurance. Donner stated that O’Brien has a clause for indemnification. Zeyghami would like to see a certificate of insurance. Nick O’Brien from You Are Here is looking for another \$2150, but he was going to try and get money by sponsors.

Ermeling asked how much staff time. Donner stated paid staff time would be Delivery of picnic tables, getting the grass mowed and providing the electrical services all other time would be volunteer. Sparks is concerned that there won’t be enough sponsors to cover O’Brien’s expenses. Maloney asked for when this would be held. Higgins stated an exact date hasn’t been set yet. Higgins asked if the attorney should look at it.

Motion by Ostrowski, second by Maloney to approve the contract with “You Are Here” for the Food Truck Rally and move forward as long as there are no additional costs.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----



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NEW BUSINESS

48. Discussion on speaker queue and meeting management solution per the request of Trustee Xiong.

Motion by Maloney, second by Ostrowski to defer discussion on speaker queue and meeting management solution to the August 20, 2018 meeting as Xiong isn't present.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

49. Approve Aquatic Center Concession Lease.

Motion by Ostrowski, second by Zeyghami to approve Aquatic Center Concession Lease for the 2019-2021 seasons.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

50. Approve Refuse and Recycling Refund for Eckes/Legenza.

Motion by Maloney, second by Zeyghami to approve the reimbursement of refuse/recycling special charges to Strey's Sunnyhill Acres (Eckes), \$1,204.00 and W & D Enterprises (Legenza) \$600 and Marathon County Treasurer \$3,824.00.



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Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

Ermeling questioned whether the Village was getting billed by the hauler and Parker stated yes we were.

51. **Approve proceeding with P-Card contract.**

Motion by Maloney, second by Sparks to approve the P-Card Contract with US Bank.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

52. **Discussion and action on continuation of contract with Michael Best & Friedrich LLP for legal services.**

Motion by Sparks, second by Ostrowski to discontinue the contractual relationship with Michael Best & Friedrich.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES



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Ziegler, Jon	-----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	-----

Zeyghami asked what kind of service the Village is getting for \$540/hr. Higgins stated the Village is currently not getting any service, but the fee was being used as a retainer regarding wetland permitting for the Camp Phillips Center. Donner stated Michael Best & Friedrich LLP had done work at the direction of former Administrator Guild. Trautman stated the Village has paid around \$68,000 since 2017 with the last payment being made 6/23/18.

REMARKS FROM TRUSTEES

There were no remarks

REMARKS FROM THE PRESIDENT

Ermeling asked if the board ever saw a plan on the landscaping on Schofield Ave. She was concerned of planting more plants. Higgins stated that they are taking out dead plants are planting new ones and Wodalski stated a plan was in the February Board packet (he then put the plan up on the screen).

FUTURE ITEMS

- 53. Board Budget Retreat on Friday, August 17th or August 24th at 8 a.m.
 - b. Trustee specific topics of interest for Budget Retreat Agenda.

- 54. Next meeting date(s):
 - Aug 20, 2018 @ 6:00 p.m. Regular Meeting
 - Aug 17 or 24, 2018 @ 8:00 a.m. Special Meeting - Budget Retreat
 - Sep 17, 2018 @ 6:00 p.m. Regular Meeting
 - Oct 15, 2018 @ 6:00 p.m. Regular Meeting
 - Oct 29, 2018 @ 6:00 p.m. Special Meeting - Budget
 - Nov 19, 2018 @ 6:00 p.m. Regular Meeting
 - Dec 17, 2018 @ 6:00 p.m. Regular Meeting

- 55. Announcements.
 - **Higgins mentioned that the Board may be asked to come to the CDA meeting on August 20 at 4:30 before the Board of Trustee meeting. Higgins was going to get clarification form Mark Roffers.**



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- Higgins stated there is a special CDA/Plan Commission meeting on Tuesday, July 17 meeting. They are going to introduce the Way finding sign project and the Schofield Corridor project
-

WITH NO OTHER PLANNED BUSINESS, THE MEETING IS ADJOURNED UNTIL AUGUST 20, 2018 @ 6:00 P.M.

Motion by Maloney, second by Sparks to adjourn the meeting at 7:30 p.m.

Yes Vote: 5 No Votes: 0 Abstain: 0 Not Voting: 2 Result: PASS

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	----
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	----