



Village Board of Trustees Meeting Minutes

Monday, July 10, 2017 at 6:00 PM

Paul J Bertschinger Community Center 7860 STH 42 Egg Harbor, WI 54209

1. CALL TO ORDER & ROLL CALL

a. Notice of Meeting

Heller called the meeting to order at 6:00 p.m. Those in attendance are John Heller, Angela Lensch, Cambria Mueller, Lisa Van Laanen, Robert Dickson, Ryan Heise, and Lynn Ohnesorge. In attendance in the audience are Troy Zacharias from Action Appraisers, Jeff Larson from the Egg Harbor Business Association, Rebecca Carlton from the Public Arts Initiative, Rob Burke from the UW Extension, Jim Burroughs, Linda Wenninger, Tony Wenninger, Ken Ulrich, Kevin Egan, John Matheson, Ken Mathys, Dan Powers, John Protz, Peter & Myra Cristall and Carol Straubel.

b. Pledge of Allegiance

c. Approval of Agenda

Suggested Action: Motion to approve the agenda

Heller Moved to approve the agenda, second by Mueller, motion carried.

d. Approval of June 12, 2017 Meeting Minutes

Suggested Action: Motion to approve June 12, 2017 meeting minutes

Van Laanen moved to approve the minutes from the June 12, 2017 meeting, second by Dickson, motion carried.

2. OPEN SESSION - *This is an opportunity for members of the audience to bring to the Village Board's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.*

- Dan Powers is here to talk about item 4a
- Jeff Larson from Egg Harbor Business Association is on the agenda for Wine Fest. They received a note from a gentleman from Chicago that they chose Egg Harbor for the fireworks out of all the communities and what a wonderful show it was.
- Scherer inquired about the bleachers being put up by the Visitor Center. The bleachers were gifted from Sturgeon Bay. As part of the summer reading program little kids can view the construction by checking out hard hats and a construction kit at the library.
- Scherer inquired where the money was coming from this year for managing and operations the new library. Heise stated that his recommendation is to use the money put in the contingency account and also use some of the proceeds of selling the lena lot. Scherer stated the start up fees are just about \$60,000. Scherer asked if the maintenance and landscaping is the responsibility of the Village. Heise stated that is correct. It will be charged back to the operation of the library.
- What level of service is the Village asking to be done and are there any alcohol laws or permits for the building? The management companies need to be licensed by the state of Wisconsin. Heise stated that the way he thinks it will be handled is by utilizing existing vendors who would have those licenses. We would have a contractual relationship with them and they would provide the alcohol. We have somebody here today that can touch on that item again.

- What about insurance for the building? Who is going to be responsible for the caterers? Are you going to have a contract with the people that are going in and using the facilities? Are you able to hold them responsible for damage? This person had a company that managed a building and the insurance rates went up substantially every year. One thing you need to be aware of is a prenuptial contract to be able to exit the contract if needed. You should think about this. Exiting a contract is very difficult. Heise stated that we have an existing relationship with this company and that was something that they looked at for the Marina contract. That is something that we pay attention to. We appreciate your comments.
- T.C. Johnson stated that the Boston Whaler boat was donated to the Village but the Village bought a brand new motor for it. That costs a lot of money more than you are asking for the boat. That boat did get a lot of use when it was stored and kept at the Marina. He thinks the Marina should have a boat on hand for rescue. We will have to call Sevastopol and they will have to drive up here and unload the boat before they will be able to help anyone. There should be a safety boat on hand like there used to be down at the Marina. We should keep that boat.
- T.C. Johnson asked if the Village checked other companies for the management of the Library? Did we interview other companies to see what they could offer us? Did we just go with them because we already have them for the Marina? Did we advertise it for local? This is a county that has a great many people that are skilled in working in hospitality and managing that type of place. Have we asked anybody in the Door County area if they want to take this work on for us? The \$30,000 per year does not include the wages for the employees. I am sure we could find a better group of people or individual that could do that for us and be local so the money doesn't leave the county. Heise stated that SG Marina decided very early on that with the liabilities of providing emergency services that would be a big concern. That is why they decided that a boat wasn't needed at the Marina.
- Scherer stated that the Fire Department is looking for a boat. Is there a possibility that the Village could donate the boat to the Fire Department if there were willing to accept it? Heise stated that the Fire Department was asked and they do not want it. They need something that is better suited for emergencies.
- T.C. Johnson asked what will the Marina use to put the markers in the water? Heise stated that he thinks they hire that service out.
- There will be some press releases for the event this Saturday at Peg Egan Center called "Celebrate building a better world this summer at the Egg Harbor Library." Build a better world is the theme for this summer's reading program in Door County this year. What a better way to celebrate than on a local building project the new library community center in Egg Harbor. There will be a special kick off to start the construction viewing on Saturday, July 15th, 11:00 a.m. – 1:00 p.m. at the Peg Egan Center. Ryan Heise, Egg Harbor Administrator will start the festivities by welcoming all attendees followed by Tina, Door County Library Director who will speak about the great things to come, Holly Cole Egg Harbor branch manager will talk about all the fun summer events at the library, lastly Boldt will be there talking about building community and also an architect from HGA. The family friendly event starts at 11:00 a.m. and features light snacks and beverages and bleacher viewing of the construction site, and again the bleachers are small. Two special events sponsored by Door County Medical Center. These include singer and songwriter Randy Peterson, who will be appearing at the Peg Egan and kids ages 4 – 12 will be able to participate in art for health, focuses on health, music, art with interactive fun. In addition the Open Door Bird Sanctuary will be at the event with some of their birds. Attendees are encouraged to bring their favorite lunches for the festivities. The partners on the project are Door County Library, Boldt Construction, Peg Egan, Door County Medical Center, Open Bird Sanctuary, HGA Architects and Engineers. It isn't a ground breaking but thought this was a good way to tie into the Door County Library system.
- Heller wanted to comment on the Rules and orders governing the Village Board of Egg Harbor. The nature and scope of public participation is subject to the Village President and a non-member

wishing to speak, the people that are attending this meeting, on an agenda item may only speak if permission is granted by a consensus of the Village Board members present. There are a number of issues that Heller would like to have participants be able to speak on. Not sure if it should be done on an individual basic. Heller has a list of six items, the reassessment of the Village, United to Amend, green information, beach expansion, and F3 proposal.

- Lensch stated that it is important to get inputs from the community. If anyone has a question. Questions would be good.
- Mueller asked if we are having any community meetings in regards to the beach project? Yes we are.
- Heller stated that he is soliciting input at this point.
- Dickson asked Heller if we are having public community meetings why are we going to those if we are going to do it here? He took a lot of time out of his day to hear the public meeting and now we do it again.
- Heller stated that we are talking about different things, the reassessment, united to amend, green tier. The only things discussed previously are the F3 proposal and we haven't talked about the beach project.
- Dickson stated that you are planning to have a public meeting on the beach project
- Heller stated that coming up on the agenda is the F3 proposal
- Van laanen stated that comments could be vetted at committee meetings.
- Dickson stated that we heard about it at the previous Village Board meeting. We had input at the community session. It was stated that the building needed to be managed properly. We heard comment already on the public open session.
- Mueller stated that she worries if you open it up to specific things if somebody has something to say about something that isn't on the list. Where do you draw the line?
- Lensch would like to clarify questions rather than comments.
- Mueller feels like that is their job but not right now, speaking with residents in the Village outside of meetings. When she was learning about this, this is a business meeting, not that your voices don't matter but now is not the time.
- Van Laanen stated that the state guidelines are if it is specifically needed, but generally the Board discusses it and if someone else has information then like you said someone can be granted permission. Otherwise these meetings would go on for hours and hours and hours and when there are other chances to talk.
- Heller stated we are talking about economic decisions that he thinks tax payers should be involved in.
- Dickson asked why wasn't this announced before this meeting? This is the first time he is hearing about this. What about the rest of the public. It is like we are getting ambushed. Why does he feel like that?
- Heller stated because that is the way Dickson feels. We can do this on an individual basis.
- Van Laanen stated that the president has a lot of discretion and she would defer to Heller.
- Heller stated to move forward and when we get to an item we can make a motion and the Board can decide.

3. ADMINISTRATOR

a. Community Meeting Follow Up with Rob Burke from UW Extension

- Rob Burke has information on notes that were taken at the public meeting.
- The categories are as follows; collaboration with Door County library, revenue generation (Cash flow), maintenance and upkeep, hours of function and acoustics, care of piano, shades and sunlight, types of programming, classes with the Clearing,

- Bring in the YMCA and RDA, movie night, make it available for smaller events
- Put together an action plan and bring back to governing body
- The Trustees should give Ryan and Megan any ideas they thought were missed.
- Rob Burke hopes to have action plan done by September.
- Heise stated that the Board will need to make budget decisions by about September.
- Van Laanen stated that they did a good job. There is a lot of good information.
- Need to schedule a meeting in early September.

b. F|3 Proposal

- A revised proposal was handed out
- Includes more detail about the potential transition plan
- John Matheson is principle and president of Founders 3, is here to discuss proposal.
- Primary goal is to realistically estimate what the revenue will be once stabilized. Keeping in mind it may take up to 3 years.
- Managing the expenses in a way that kept it as financial self-sustaining as possible.
- Revenue source will be comprised of different uses which are weddings and corporate users. The corporate users will be important in the weaker season. Try to utilize as much of the space as possible. You have the great room upstairs, the library area, the lawn, may be able to rent the entire facility for larger users.
- They used their experience they have and came up with a fee structure and a budget that would be a good average usage once stabilized. It could be higher or take longer. They think that is a realistic number that could be reached.
- Premarketing efforts are very important to start on early, as Ryan mentioned in September. People are making decisions right now on where they want to hold their events for this winter. So the sooner they can start working on that, creating a website, logo, social media and starting to get it out there to industry where those decisions are made should be done very quickly. They are recommending starting in September.
- Relations need to be established with wedding planner and companies all the way down to Chicago. They are always looking for something different to go to and they don't know about it. Green Bay, Milwaukee, the Valley area all the way down to Chicago, those are the areas that would be hit. There is a lot to be done. There is a schedule in the proposal that is on page ten. It talks about some of those premarketing initiatives that they are recommending.
- This includes attending event shows and wedding shows throughout the year.
- They budgeted one full time person. That manager would occupy the building from roughly 8:00 a.m. – 5:00 p.m. Any events that would take place outside those hours we would have an assistant manager to cover any issues that might come up and that cost of that person would be born upon the user of the event. There would be some flexibility with that during the summer with the marina staff to go between the buildings.
- There was a comment made here regarding the insurance and John Matheson would completely agree with that. They manage a lot of buildings and the liability is always an issue with things like this. They would be collecting waivers of liability and certificates of insurance to insure groups are covered, even nonprofit groups. Insurance would have to address that.
- The insurance number was not put in the proposal since that is something that would tie into the Village insurance and he didn't know what that number was. This should be addressed.

- They lowered the budget for the manager because they are hopeful to find somebody local to train that won't cost a lot of money. It is at \$45,000 base pay.
- Dickson stated that the premarketing and marketing cost for 2017 seems like a lot. John Matheson stated that he was talking with Ryan about this. They are all costs that are outside of their costs. The \$5,000 for the creation of the website is a duplication cost that can be taken out. Website may be able to be done even cheaper. They have a good web template that can be converted to a lot of uses. Another cost is created for advertising. Placing ads in publications is whatever cost it is. They want to make sure they are hitting them all because we are new we don't want to skimp on that and make sure you are out there in the market.
- Dickson stated that one of the low cost options if the Door County Visitors center. In the annual report they said they had over 500 meeting room requests. That's a good asset right there. Membership is quite reasonable.
- John Matheson stated that alone is not going to do it because a lot of outside people don't know that the pavilion is going to exist and he thinks that you have to reach farther to hit the numbers that we want to hit which is close to \$200,000 in revenue a year you need to extend out to areas that don't know it is going to be here and that would never think it is here.
- Dickson stated that it seems like a lot of cost for just this year. The sooner we get going the better chance we have of making money in 2018, that is what we are talking about. We have to get out and running quickly. It is a cost issue, what's that annual cost.
- John Matheson stated if they are lucky enough to be chosen to do this, they will create a more detailed budget with actual costs from vendors to bring this number into better focus. There are probably ways they could reduce it. They didn't want to come in light and then up it later on.
- Mueller asked what is the average advertising budget that they are expecting? John Matheson stated that at the high end it would be \$12,000 a year. It is possible they could lower that. The things that really bring up the cost are attending wedding shows and creating the booth, creating the website. You do have to attend shows. Maybe after a couple of years you can back off of how often you advertise to bring it down to \$6,000 - \$8000 per year by year three or four. He would recommend that you keep high the first couple of years to get awareness out.
- Lensch asked if there are any expenses not included in the advertising cost? John Matheson stated no. Everything that they felt would do the job is included. They think it is pretty inclusive.
- Van Laanen stated that \$12,000 for advertising is not a lot for a single business. She doesn't think that is out of line at all.
- Heller stated that it is going to be a monumental undertaking. The soon we get at this the better. Do we want to continue this discussion? Heller stated doing it in house isn't an option. Do we want to explore other options or possibilities?
- Lensch stated she is torn she would like to see other estimates and if there are local people interested, but at the same time it seems to make a lot of sense to work with someone with this caliber of experience. We have such a beautiful building upon us. Especially with all the Door County use it is going to have. It seems like you are in a great location to facilitate connecting to those people that maybe a local event planner wouldn't have access to.

- Heller stated that we need more than just somebody to just manage the facility. To manage the building and be an event planner. It is the responsibility of the Village to manage that. We need an outside operation that can come in and give us the ramp up that we need and the expertise to make this go. Then again do we want to look at other options in terms of similar type companies?
- Mueller stated we should have been doing that months ago.
- Heller stated that he spoke to three members of the Harbor Committee and they all spoke very highly of John's operation.
- Van Laanen stated she could see both sides, because there is such detail and magnitude, there aren't many companies that can do that. This information has been out there in the papers. She thinks if a company were interested they would have contacted the Village, in her opinion. Even if we did go out to find more she isn't sure we would find any more.
- Van Laanen asked John Matheson asked are there many out there that do this? John Matheson stated it is mainly caterers to sell their business. It is a bit of a unique service.
- Mueller stated the fact that they are utilizing Marina staff for extra events makes it very handy that it is the same company shuffling people versus two separate companies trying to shuffle other people's employees.
- John Matheson thinks they have a number of efficiencies regarding that.
- Heller stated that this was a consideration.
- John Matheson stated that they don't mind having an easy out clause because if you are not happy with us we don't want to lock you in. They want the ability to have a partnership and Ryan knows he can call John any time if there is any issue or the owner of the company. He knows I am 3 hours away if there is an issue. That is something they feel strongly about that there is a good working relationship and some trust there.
- Heller asked if there is an out on the Marina contract?
- John Matheson stated that there is but he can't remember exactly what it is. What he asked for was a 3 year term but there is the ability to get out at almost any time. The reason he asked for that is it is easier for them to hire a manager if you can say that you have a 3 year contract. If you say it is month to month it isn't very stable. He can hire a good employee by saying it is a 3 year contract even though we know that you can get out of it if you need to.
- Dickson asked if all of the Marina employees lived in Door County.
- John Matheson stated that he thought so.
- Dickson stated that we are providing jobs for people that live here and work here in Door County. Even though the firm might be from Milwaukee that are paid live here.
- John Matheson stated he thinks the same would be for this. He believes they will find somebody locally for this.
- Heise handed out a spreadsheet of costs for the current fiscal year. As he mentioned before you have a contingency place holder of \$33.000. Heise would also recommend designating proceeds from the land sale of 7740 STH 42 to make up the rest of the monies that would be required to get us through the current fiscal year with this F3 proposal.

Dickson moved to approve proposal as presented by Founders 3 for professional property management services, delegate authority to appropriate officers for final contract review with additional authority for Board President to issue contract in an amount not to exceed \$65,474, second by Mueller, motion carried. Lench abstained.

c. **Resolution 2017-15 Authorizing and approving Artist Professional Services Agreement**
Suggested Action: Motion to approve Resolution 2017-15

- This is for a piece of art that is being commissioned by the Village
- Rebecca Carlton spoke of the art piece by Boleslaw Kochanowski that the Public Arts Initiative selected to do this public art piece by friends of Egg Harbor donor and family.
- The artist did an initial drawing for the Public Arts Initiative. They met with him and asked if you could do a number of modifications.
- They are quite pleased with and quite honored to have his work in part of the community of Egg Harbor.
- It will sit at the Bay View Terrace Park overlooking the Egg Harbor Harbor.
- It will be made out of steel and iron.
- It is representational of honoring the generations of families that have come before us and who will continue to come today and will celebrate and be part of Egg Harbor. Thus the male sandhill crane and the female and her chicks down below on the bottom. Roosting amongst some reeds.
- It is on a two platform concrete base. The dimensions of the total piece will be 17 feet 7 inches in height from the base of the bottom pedestal to the top.
- The bottom pedestal is going to be a seating area and it will be 19 inches in height. That is for ADA regulations.
- The second platform is 24 inches and then there is a metal plate will be attached to the concrete bases, so the metal plate will be elevated.
- The crane piece will be 14 feet and 6 feet across.
- It will be on an elliptical pedestal, so there will be 2 concentric elliptical pedestals that the piece sits on
- Once the PAI has the Boards approval they will be issuing Boleslaws contract.
- He will begin the work this summer with delivery and final installation on June 1, 2018.
- The concrete bases will be stained. The metal will be rusted. There will be a chestnut brown on all the metal pieces.
- Heller asked if the concrete is part of the artist responsibility or the Village?
- Rebecca Carlton stated it is the Villages responsibility. The PAI will be working with David Slater to do the concrete pads. He has done other work for the Village. They have not gotten a bid from him yet due to the fact that they need to get the Boards approval before moving forward with that. He knows it is coming up.
- They had a meeting about 3 weeks ago with some members of the Trustees, the artist and his wife, Jeff Meyer, the donor family and the members of PAI at the Bay View Terrace Park to look at big wooden platforms that a member of the community kindly built so they could look at the vertical proportions and how it is set and interacted visually with the water front and with the heights along the trees. They really moved it around and adjusted height to all the platforms and the piece itself. The artist made a lot of modifications to accommodate the group.

- There is a slight indentation in that area where the piece will go. Jeff Meyer and his crew will be doing some build up to do the landscaping around the piece to make sure we are at the 19 inches once concrete is installed.
- Lensch asked if the steel is patina and sealed?
- Rebecca Carlton stated it will continue to rust. It will have the patina surface to help with some of the rusting. Part of the staining of the concrete is to help integrate it into the environmental space, so that it won't be as noticeable.
- Van Laanen stated The crane was raised up so it is above the horizon point.
- The group traveled the five roadways in the area and looked at the piece from all those different angles to see how everyone would see it.
- Lensch asked structurally on the 2 small birds, which will be at hand height.
- Rebecca Carlton stated they will be at 3 feet 7 inches. The pedestal bases will have a 24 inch set back. One of the reasons the 24 inches is there is to visual dissuade people from climbing up onto the platforms. 24 inches is quite high. If it was lower it would be easier to go up there.
- Another thing the PAI stresses with Boleslaw is that all these features needed to be curved and not dangerous for anyone to get hurt on because safety was one of their number one factors.
- Lensch stated that people tend to go a little further than the suggested boundaries that we try to create. Rebecca Carlton stated that in the packet there is a view of the top of the pedestal. The top pedestal is quite a bit smaller than the bottom one, so there isn't much space for anyone to climb on. Rebecca Carlton asked how would you like to see them remedy it? Lensch stated there isn't necessarily one. She just wants to make sure the artist is thinking about that and make sure it is built strong so it doesn't get grabbed and yanked it isn't going to fall apart. Rebecca Carlton stated the artist has bolts attaching the pieces.
- The concrete pedestals will be built this fall so the concrete can cure over the winter. He has an integrated system of rebar and rods that will be coming up through to then attach everything to.
- All features in birds are to be not sharp
- The metal plate is elevated 2 inches above the concrete pad so that any debris and water could drain through, so that there isn't a buildup of rust, mold and mildew within the plate. Also it gives the sense of it floating instead of being on the ground.
- Lensch stated it is important with artwork.
- Mueller asked what is the lifetime of this piece? How many years before something needs to be done to help preserve it?
- Rebecca Carlton stated it should be there for hundreds of years. There will be maintenance of coming in a scrubbing off moss, mildew, or mold that has built up, cleaning off any debris, dust and dirt. As far as the metal unless it comes in contact with acid rain. There could be graffiti or damage. It should last for hundreds of years.
- Rebecca Carlton is not sure if the artist is putting a sealer coat on the metal. He hasn't given them the protocol for maintenance. That is requested of the artist to give a maintenance program for the records for the Village.
- Lensch stated that clear coats have a tops of 10 years.
- Heller stated to Rebecca Carlton, wonderful job.

- Heise stated that the Boleslaw contract has some fine tuning to do. One of the concerns that Rebecca brought to his attention that there was a desire to not have this piece replicated in the area so they are working on fine tuning that and how far away this art piece can be replicated. Thank you for all your diligence on that. Thank you to our generous donor as well.

Heller moved to approve resolution 2017-15 and Boleslaw contract subject to staff and attorney review, delegating to president Heller for final execution of the contract, second by Van Laanen, motion carried.

d. Celebrate! WI Sculptors Project Artist Agreements

Suggested Action: Motion to approve the agreements with all four Celebrate! WI Sculptors Artists

- These are the contracts for the traveling pieces of art that we have in the Village that PAI has helped us with.

Lensch moved to approve the agreements with all four celebrate WI sculptors, second by Van Laanen , motion carried.

e. EHBA Wine Fest Report

- Jeff Larson is here from the EHBA to give a review on the Wine Fest.
- There is one correction to the packet on page 3 \$25 is supposed to be \$250.
- The event took place on June 24 on Saturday, two weeks ago in the rain.
- They had lots of rain.
- Just over 2000 people attended.
- Last year was the first year of the event with around 3200 people.
- The Highway was closed last year.
- This year the highway was not closed. They were tucked in grassy areas and parking lots along the main corridor of 42.
- They did a survey to just under 1800 people that bought tickets online.
- They received 266 responses from the survey. They are still coming in.
- The feedback overall very good.
- On page 2 of the handout the overall ratings on a 1-5 scale, with 1 being poor and 5 being excellent. The origization event was rated at a 3.74 on average, wineries a 4.39, food 3.35, music 3.84 and shuttle 4.
- They had three buses and two trolleys that served the Egg Harbor area. They had a little snafu, some missed communication. Bob unfortunately was affected by it most. There were three trolleys at one point. It eventually was worked out.
- Three of the bands did not play because of the weather. They didn't have enough coverage to protect their equipment.
- They had eight bands. The band Black and White was at Liberty Square. Many were smaller in the park and acoustic in nature.
- Overall attendees had a good time.
- The interesting thing is there is an economioc impact. The bottom of page two, what else did you do in Door County, over 70% went shopping, dining, explored the area. Pulled in people from 23 different states.

- How much money did they spend while in Door County for the event. 31% spent \$0 - \$250, 36% \$250 - \$500, 25+% \$500 - \$1,000, and a few with \$1,000 - \$1,500 and \$1,500 - \$2,000.
- The most pertinent comment was about safety, concerned with the road not being closed.
- The Sturgeon Bay band represented the most volunteers. The event could not go one without volunteers as most EHBA events could not. They pay their volunteers \$10/hr. to the organization that they specify. The band was raising money for a student trip to Disney. They had the band leader and two teenagers directing traffic that were marvelous. It was like an orchestra, she had them stopped and going.
- But again the largest most common comment was concerned with the road closure and the safety and being dangerous. He is unaware of anyone being hurt.
- The shops had more shopping this year with the rain. More people went inside to eat and shop.
- They sold a whole lot more apparel. He doesn't have the final numbers on the financials.
- Made more number with less people attending.
- The number was a whole lot easier to deal with 2000 than 3200 last year.
- He will have another follow up when he has the financials.
- He certainly appreciates the Village and all of the involvement from the maintenance crew. All sorts of people pitching in to make it happen.
- Mueller stated that the purpose of this event is to draw people and money into the Village. She is very interested to know how the business owners did. Are their numbers up? And at what price. She heard a few comments that they get drunk people walk into the store and spill stuff on the merchandise, so maybe you just had a \$200 sale but not you just ruined some merchandise. Her concern about Wine Fest is that people like to drink a lot more than at Ale Fest. What expense is this causing to the store owner that are down in that corridor?
- He can't answer that right now. It tends to be hearsay now. He gets a little good and bad. Karen at Maxwell House had some flowers ripped up. Pam & Richard Wegner were right there to offer planting help to get it back. They weren't destroyed just pulled up. Some people making mischief. They will do a survey on EHBA members
- Van Laanen stated concern about the glass glasses. Could they do plastic glasses next year? Anything is possible. There was less breakage this year. They offered a sling to hold the glass. He thinks there were only 3 glasses broke this year. It wasn't many. All in all it might be a good policy.
- Van Laanen stated she is off the beaten path and didn't do much during the festival. But after wards people kept coming and she had to stay late. A lot of people came in with a glass of red wine and she has expensive cloths. It was ok. It is hard to gage if you are up and down because it is the weekend before 4th of July. There are so many factors.
- Heller asked what the ticket sales were last year at event day. Jeff Larson doesn't recall, he would have to look it up but it was higher. They were behind on early bird and day of event sales. They spent substantially less on marketing. Last year they were awarded the Gem grant for \$20,000. Spent 85% less than last year.
- Van Laanen stated it was interesting that they were 1,000 people less but the festival made more money.

- Larson stated they had some much apparel left from last year that they didn't order near as much this year because they had such an inventory already. There were an awful lot of young ladies that came dressed in short sleeves that were buying sweatshirts and rain ponchos. They went through an awful lot of gear.
- f. Consider a full reassessment of the Village 2017 – 2018 and discuss with the Assessor
- Suggested Action: The Board will need to make a decision at this meeting to go ahead with the reassessment or not since the assessor would need to start this month if he does need to do the reassessment for 2018.**
- Heller stated that Troy Zacharis gave the Board a proposal for reassessment and asked him to address the reasons for reassessment.
 - Troy Zacharis was here to present his proposal for reassessment.
 - Troy Zacharis stated that he has been the assessor for the Village for a number of years and he is proposing a reevaluation for 2018.
 - The last one was done in 2009, which is 9 years ago.
 - Typically there are two factors that the state looks at for doing reevaluations. If you look on your tax bill there is an assessment ratio. The assessment value, assessment ratio and fair market value. The ratio is determined by the state. Troy Zacharias is monitoring his values and how it's doing based on the market. We currently are at about 100%. We have been at that since the last assessment in 2009. Typically the state will say if we are below 10% or above 10% we have to do a reassessment. One of the other things is they look at a 10 year time period. And that's where we are at. Because in 10 years things happen, people remodel, people don't maintain. We have gone through quite a real estate bubble from 2008 to currently. So what he is looking at is he is getting calls from different people that have individual homes or condominium projects that are saying I got this appraisal or I bought this and values are a little different than my assessment. He has been fixing and repairing these little issues that he has had but after almost ten years he feels it is time to do a reassessment. That's why he is proposing it.
 - One of the reasons is he recommending doing it in nine years instead of ten is that he is doing the town of Egg Harbor also and he offered a 10% discount from what it would have been for doing it this year that was one of the main reasons.
 - Heller stated that Troy Zacharias gave a price of doing it on a nine year basis and then a price for 10% more doing it on a ten year basis, but on a yearly basis it comes out to be the exact same number. Heller stated there really isn't any incentive for doing it this year. Troy Zacharias stated that they don't understand each other. Troy Zacharias stated he is proposing doing it this year for \$48,900 or the next year at \$ 54,300. His maintenance value would be the same as it was this year. Typical for a reevaluation he still does the maintenance for the same value. Basically he is seeing a \$5,500 savings. He is not sure what Heller is adding and he is seeing.
 - Van Laanen asked if we do it one year early do we save \$5,500? It would be \$54,300 versus \$48,900.
 - Van Laanen asked if we are doing in 2019 regardless? It isn't something that you have to do. The state just suggests it. And again he is starting to get phone calls owners. He lowered some of Rocky Shores but not all of them. He had a few people call that they were happy but he had a few that said it shouldn't have gone down. But he had three sales and two listings that justified the lower of these units.

- So these are the things he is starting to come into with different properties. And that is just one example.
- Fox Point, two years ago there was a couple of sales up there and he did some adjustments up there.
- He is band aiding it together that is why he is looking at doing the reevaluation versus just continue to band aid it.
- Dickson stated that it is something that we do on a periodic basis and something that needs to be done and its never free.
- Heller stated that \$48,900 over nine years as opposed to ten years. Nine years is \$5,433/year versus \$54,330 over ten years is \$5,430/year, so it is the same number.
- Van Laanen asked Heller if he was saying it was a wash? Heller stated yes. Now Troy Zacharias understands where he is coming from.
- Heller stated as far as he is concerned there is no economic incentive. Number two, do we have budgetary considerations in this coming year in terms of the library, perhaps some beach improvements any other items?
- Dickson stated there will always be those. But the library certain will.
- Van Laanen stated if we do it every twelve years it would not be illegal? It would not recommended. Correct the state just recommends every ten years as long as you are in compliance. It is not something that you have to do. The thing is we are going to be having more issues.
- Typically over a certain period of time values change and some people may pay more than they should and some people may pay less than they should depending on where your property sits and how the market has gone through the different cycles.
- Van Laanen stated that some people might have thought it was too low because they were selling their property.
- Van Laanen stated in her option if the paying is a wash anyway and if it brings us up to date and current that's what we want, to be current.
- Dickson stated that there has been a lot of land sales and building. There has been more of that here recently. He knows the maintenance is done but we do need to capture that across board and make sure everyone is paying their fair share up and down
- Heller asked if it is a possibility that the tax base will increase with a reassessment? With the value where it is now we may see a slight increase but not a lot.
- Heller stated that Troy Zacharias also stated that the commercial assessment is too high.
- Mueller asked if it is something that is budgeted for this year? We wouldn't have payment until next year correct?
- Heise recommends since this is such an infrequent cost and you have a healthy fund balance, he recommends using the fund balance to pay for this one every ten year item. With the levy laws that is what you are going to have to do.
- Van Laanen asked what is the total cost? \$48,900 which includes maintenance.
- Every year Troy Zacharias gets a yearly maintenance fee, which is \$11,000 and is already budgeted.
- The reason Troy Zacharias is looking at starting it now is to get most of residents that are seasonal, that they can get into their property. After Labor Day it is hard.
- Troy Zacharias would start right away if approved.
- It would be carry through December 2018.
- Open book would be the end of summer so they could get every property.

- Looking at open book at the end of August. Board of Review in September.
- He will cater to when people leave to try and get them before.

Van Laanen moved to go ahead and contract with Action Appraiser to start reassessments of Village properties for 2018, second by Mueller, motion carried. Lensch abstains

- Heller stated per rules governing the Village Board of Egg Harbor that a member wishing to speak may only speak during the board meeting if permission is granted by consensus of the Village Board members present.

Heller moved to open the discussion on the reassessment to the people present, Dickson second,

- Mueller asked if there is any time frame put on this like open session has 3 minutes per individual or is it wide open? Just so it is fair for everybody.
- Heller stated it will take care of itself. If it doesn't we will learn a lesson.

Motion has been amended to add and follow the rules of open session, motion carried. Lensch abstained.

- Carol Straubel wanted to say she understands all of the consideration that have been expressed, but one consideration that has not been discussed is the optics of this from a political stand point. This has been a rather contentious year in the community. Every tax payer's property taxes are going to be increase and now we are going to reassess all the properties. I am just not certain that is not the most political object move the board should make at this time, since it is not required that the properties be reassessed.
- Lensch asked if it is a suggestion every ten years. Until you go 10% above or below a certain category it is not necessary. Correct. The state follows the ratio, as John eluded to a little earlier the commercial has been out of compliance since 2014. In 2016 the state changes the rules, so it is back in compliance. They break down each property class, residential, commercial, farms, and wooded property as its separate class. They always look at his assessed value divided by their value and if it was 5% of the entire value of the community it was considered a major class. In 2016 they went from 5% to 10% and commercial is about 9% in the Village based on the overall value, so that is why it fell back into compliance. But commercial is at about 118% so it is higher. It was a major class it isn't any more.
- Van Laanen wanted to speak to Carol that it isn't a matter of our taxes going up. Our budget is still out budget. It is just a matter of tweaking it to make it fair.
- Troy Zacharias stated that typically the rule of thumb is that 1/3 of the properties will go up, 1/3 will go down and 1/3 will stay the same.
- Van Laanen stated that's the deal making it fair.
- Mueller didn't understand the political part of Carols comment
- Heller stated he thinks it is a lot of contention with the library.

- Carol meant that the general expenses for each individual property have been steadily increasing and they will continue to be increasing and then if you go and reassess their property values. Her general experience, having lived in Wisconsin for over 40 years, she has never had a property tax value go down. She would be extremely surprised if her new evaluation would be less. You have a lot of property owners that are not happy with what they are being taxed for and then you increase the value of the property at the same time. This may not be the time to do that.
- Heller stated that the ratio is 100.05%, which means it is almost exactly on the spot between the municipal assessed value and the department of revenues base value. \$333,000,000 as opposed to \$332,000,000. That means everything is pretty much in compliance. As Troy said there is going to be some people that are probably taxes too high and there are some taxed to low. It is a third, third, third that we are talking about. And then also about taxes going up with the bond that was passed to fund the library and then some other debts, the tax implications for the next couple of years are not going to be that great. They are going to be absolutely minimal because the tax burden is being put in on a gradual scale, so for the first two years it is going to ramp up a little bit. In terms of how this might impact us next year it will probably be minimal.
- Van Laanen stated that the Village taxes are only one of five taxing entities on our tax bill. A couple of years ago we increased because of the technical school increase. We have the state, the school, the technical school, the county and then the Village.
- Troy Zacharias asked if the tax increase will happen in 2017 or 2018? Because the reassessment would be finalized in the summer of 2018 which would then come on to the 2018 bill. He is not sure if that would make a difference or not. He doesn't know how the finances are laid out but when he is done it would be effective December 2018.
- Mueller asked Heller if that was the time plan with the taxes for the library? Heller stated no. Mueller stated if we would wait three years and we are already in an incline it will really hit. Heller stated it may not.

g. Door County Tourism Zone Commission

Presented at the last tourism

- Heise suggested taking a look at the presentation at the last Door County Tourism Zone Meeting
- Nothing else to report

h. Declare Boston Whaler as surplus equipment

Suggested Action: Motion to declare Boston Whaler as surplus equipment

- Heise stated that the Village does own a boat. The hull was donated and the Village purchased the motor. Right now it is sitting in the Public Works parking lot and not being utilized, so the recommendation is to declare it as surplus equipment.
- Dickson stated that T.C. had a good point about the value of the boat based on a new motor. I don't know the horsepower of it. It is a Boston Whaler. Did you guys get some comps on Boston Whalers?
- Heise stated that they did get some local comps. Contacted Skipper Buds.
- Dickson asked how about the place up in Sister Bay that sells Boston Whalers?
- Heise stated that he believes Megan did. Megan was doing all the research. He knows she has called quite a few places.
- Dickson stated at least set a minimum not to sell it below.

- Heise stated this would be put on a public bid website, set a minimum bid and Megan recommends a minimum of \$5,000.
- Heller asked if we have done this yet?
- Heise stated no, they are waiting for the approve of all of you.
- Heller stated that Skipper Buds gave us an average book value of \$4,320 and an online list price of \$9,900 - \$10,500. If in good condition you could reasonably get \$5,000 on the open market.
- Heise stated we can toss this to the next meeting and Megan can tell you where she got her numbers from or we can set a minimum bit at \$5,000.
- Heller stated let's ask T.C.
- Heller asked if we need a motion to table this?
- Dickson stated if that is your desire.
- Heller asked do we want to kick it down the road?
- Dickson stated that he thinks we should try and sell it during boating season. If we wait too long and boating season has past nobody is going to want to sit on it for the winter and store it.
- Heller stated that is a point.
- Dickson stated it doesn't take long to list it.

Dickson moved that this is tabled until next month so they can verify the comps, second by Lensch, motion was recinded by Dickson.

- Van Laanen asked whether we just go ahead and list it to get it going for the season?
- Heise stated that you can delegate. You can trust us to get more comp information. Again Megan did all the research, unfortunately she is not here. Heise did contact her and she said it was \$5,000 minimum bid. So you can delegate authority to staff to go ahead and list it based on any new information, don't go lower than the \$5,000 but if you can go higher or we can just wait until the next meeting. He doesn't recommend calling a special meeting for this.
- Heller stated or do we want to arbitrarily set a higher minimum bid?
- Lensch stated that the attached comps stated that the suggested list price is \$9,730.
- Dickson asked if that is a new one or used one? He can't believe that is a new one. Is that a 17 foot boat or a 15?
- Lensch stated it is a 17.
- Dickson stated it is a 17 with a motor that isn't more than five years old.
- Lensch stated right, which was \$6,000 - \$7,000 alone. Then the boat is around \$8,500. The \$9,730 is a sound suggestion. Maybe we don't go below \$7,000. I think \$5,000 seems pretty low so let's go with \$7,000.
- Mueller asked since Megan recommended \$5,000 should we tell her to go with that and go higher if you can?
- Dickson stated no he thinks if we are going to do it now and not table it that we take Lensch's suggestion of minimum at \$7,000 then if no bites it is the heart of the boating season then we come back and give Ryan a new direction.
- Lensch asked what is the cost that we hire out to put the buoys out? Heise stated he doesn't have that.

- Dickson stated that it isn't free to winterize and springize and store the boat. It's not free! If we are truly not going to use it. We had the discussion about the safety boat and it was determined that it's not the right kind of boat to be hauling people out of the water.
- Lensch stated that is also not necessarily the responsibility of the Marina. It is a Coast Guard thing.
- Dickson asked if we should recommend to the Joint Fire Commission to set up a water rescue department?
- Heller stated that they have their eye on a \$50,000 boat.
- Dickson stated at one time someone came in a volunteered to donate a boat and the department turned them down.
- Lensch stated she wanted to touch on a couple of things that were concerns in the open session and she thinks they have done that.

Lensch moved to list the 1989 Boston Whaler at \$9,730 for the suggested list price without going below \$7,000, Second by Dickson, motion carried.

i. Library Contributions and Change Orders

Suggested Action: Dickson Motion to contribute an additional contribution of \$102,500.00 for non-Boldt Construction related costs- Lily Bay and HGA fees and to utilize contingency to fund Boldt construction change orders in the amount of \$156,121.35, second by Van Laanen , motion carried.

- The \$1,250,000 the Village has contributed to the library community center has been encumbered at the Community Foundation as part of a payment guarantee for Boldt Construction.
- There are a number of change orders related to building construction which are attached. They are recommended to be paid through an existing project contingency which is included in the payment guarantee.
- A generous donor has offered to fund the second floor deck expansion as included as part of the change orders and has made funds available at the Community Foundation for that change order.
- There are anticipated expenses that will require additional funding in the near future mostly related to IT.
- Additionally a request has been made by the fund raising group with funding a down payment to a furniture vendor. They have requested that \$60,000 be made available to the Foundation for this purpose.
- Lensch asked what the deck extension or expansion is?
- Heise stated it is using the existing footprint of the upstairs deck. They are finishing out the areas that were not going to be finished out. As an example the saddle bags, the 4 rooms, they weren't going to have any concrete tile on top of that. As part of the value engineering process to bring the cost down they had figures for completing that. So there is going to be a little green roof component, some landscape up there and then concrete tiles. They would also extend the hand rails in order to secure those areas. So basically expanding on top of the saddlebags.
- Dickson stated that was considered and then because of budget constraints it was backed off and now they have a donor that has come forward to pay for that.
- Lensch stated she is still concerned about snow and rain inhibiting the entrance. She doesn't know if they were going to extend the perimeter.

- Dickson stated no, it is the where the history center is and children's center, the bump outs have always been a flat roof. Now instead of a flat rubber roof you will have flat roof that can be used as a deck.
- Lensch stated she didn't know if they were going to fill in the gap that is between those that is open. Dickson stated no.
- Van Laanen affirmed that we already have budgeted the \$60,000 for the furniture we already have that, they just want that for the down payment. Heise stated that it is part of the overall project cost but there is still fund raising for furniture cost and basically they are asking for help with the down payment.
- Dickson stated knowing that the lead time is three to six months to get furniture.
- Van Laanen stated that is a reasonable request.
- Heise stated that because our contingency would be tied up until the end of the project he is recommending that you run your contingency down for these change orders of \$150,000, ask the private donor to put their donation for the deck expansion into the general fund of the Community Foundation which makes those dollars then available for the down payment of furniture. So basically we just freed up close to \$80,000 that would have been otherwise tied up in contingency.

Dickson moved to contribute an additional \$102,500 for non-Boldt Construction related costs like Lily Bay and HGA fees and to utilize contingency to fund Boldt Construction change orders in the amount of \$156,121.35, second by Van Laanen, motion carried.

Mueller moved to request the private donation for the deck expansion (\$77,762) be transferred to the general fund at the Foundation to be used for down payment on furniture, second by Van Laanen, motion carried.

4. **VILLAGE PRESIDENT**

a. RESOLUTION 2017-16 United to Amend

Suggested Action: Motion to Approve Resolution 2017-16 United to Amend

- Heller read the attached resolution aloud.
- Heller stated that this action has been supported by 105 Villages, Towns, Cities and Counties in the state of Wisconsin such as Madison, Milwaukee, City of Appleton, Green Bay, etc.

Lensch moved to approve resolution 2017-16 United to Amend, second by Van Laanen, motion carried.

- Mueller asked Dan if there is anything further
- Dan stated that the communities are up to 108.
- Last week Liberty Grove passed it. Baileys Harbor passed it. The Town of Egg Harbor passed it. Tomorrow it is on the agenda for Ephraim. Last month it was in Forestville and they are anticipating it will be on the agenda this week for passage.
- This is non-partisan. This isn't a political axe to grind. Politicians play this as a partisan issue.

- Approximately 70 communities that have passed it held a referendum and the referendums have passed on an average of 78% with as high as 91%. The low was 61% and in heavily republican area and democratic areas. So voters don't see this as a partisan issue.
- Lensch asked 108 communities out of how many communities in Wisconsin?
- Dan didn't know.
- Wisconsin United to Amend is a loose association who are bringing this out here is anticipating it will take well over 200 communities to be on board
- As far as Door County. Dan was at the County Board's Legislative Committee twice and they have made no promises at all, but they did ask the administrator to look into a timeline as far as a county wide referendum in November 2018
- Their game plan is to continue to collect this and give presentations in hopes that a referendum would occur at that point.
- The bottom line of this is so voters have a say. There are still limits when you and I give candidates. There are limits on free speech. You can't tell people to run. You are held liable. So it just doesn't wash.
- The first person Dan went to was Joel Kitchens on this about one year ago. His take was, philosophically he is not opposed to this but it is a long uphill political battle.
- Dan told Joel Kitchens he will get him the political coverage he needs.
- The resolution in your packet is sitting at the state capital right now. A similar resolution was in the ethics and constitution committee in both houses in 2015 and it wasn't allowed out of committee.
- This one will die in committee also until we start to get telling their representatives.
- So the whole this is allowing people to vote and bringing it up so people hear about it.
- Heller asked Dan if we would want to put this on a ballot as a referendum?
- Dan is asking for resolutions not referendums from the towns so there aren't duplicates so they will see the will of the county to say all these towns are saying they want us to do this and then let the county do the referendum that way everyone in the county has it on the ballot.
- Van Laanen stated that there are 72 counties in the state, so is your goal to get every county?
- As of right now 9 counties have signed on board. The last on to sign on was Rock County which is Paul Ryan's home town of Janesville.
- When people have a chance to say how they feel about this it isn't partisan it is just common sense to allow it.
- They aren't saying what a limit should be. Right now it is unconstitutional for those organizations to put any limit on them. So even if Congress wanted to do it they can't. All there saying is that's not democracy. All there asking is for people to start to talk about this and allow people to make their feeling know about it.
- Van Laanen stated the ultimate goal is to pass a state wide amendment, and then if 38 states pass it is telling Congress they want this to happen.
- Dan stated that he is not a constitutional lawyer but he thinks that is the threshold where they can't ignore it. So far they have 19 states. Nevada became the 19 state that passed it.

5. PARKS AND PUBLIC WORKS COMMITTEE

a. Comments and remarks from Committee Chair

- They did not meet yet this month so there is nothing to report as far as minutes.

b. Declare Bay View Terrace Park Name

Suggested Action: Motion to declare as Bay View Terrace Park

- Van Laanen stated it is in the best interest of the Village to clarify the park name. The terrace is really a separate piece of the park and with the art piece and all the landscaping it is its own thing.

Van Laanen moved to declare park name as Bay View Terrace Park, second by Dickson, motion carried.

- Dickson asked if we have boundaries or does it really matter.
- Van Laanen stated it doesn't matter the beach is the beach and the terrace is the terrace.
- Dickson asked if there isn't a reason we can't call it the terrace at beach park.
- Heise stated that it has been referred to as the beach view and there has been some work done there and we should get the name correct and then that institutional memory has been lost and now we want it on the record so that in any future publications we need to refer to this as Bay View Terrace Park

c. Green Tier Information

- Lensch stated that Will Erickson is coming from Madison to present at the Parks and Public Works Committee meeting this Wednesday at 1:00 p.m. and he will be talking about the Green Tier Legacy communities. Which seems like a great opportunity for us as a Village. And be eligible for a lot of really great funding opportunities and grants. And have our community become more sustainable, which we are already doing in a lot of ways. So I think if we do adopt this we will already have a nice jump start to being a Green Tier community and then to set some new goals.
- Heller asked Lensch if she could elaborate on that a little more. Will will be here to elaborate on it and he will be speaking to the Parks and Public Works Committee at 1:00 p.m. on Wednesday. It will also be recorded and available on the Door County Thrive website, another group involved in sustainability in Door County.
- Van Laanen stated that according to the information a lot of the Wisconsin communities are already involved with this.
- Van Laanen stated that the Federal and State government isn't being active on this, so it is up to the local communities on how we want our environment and how we want our community to be. We need to be proactive on this, because if not us who?
- Lensch is the go to person this.
- Heller asked if this would involve Village staff?
- Lensch stated yes. There is a form to fill out and see where we are rated to develop a baseline assessment and would be done by Village staff and we might have to work with a consultant.
- Heise stated that we will bring this back to the Board at a later date.

d. Beach Expansion Proposal Phase 2

Suggested Action: Motion to accept proposal as presented by Smithgroup JJR for the phase 2 beach expansion.

- Heise stated we have been awarded a grant from the Coastal Management Group of \$32,000 to help you with the engineering and design of the expansion of the beach.
- What the proposal we got from JJR SmithGroup allows for is design track, the public input process for developing the design all the way through construction management. The total cost is \$80,000. The Villages contribution to that would be \$48,000.
- Dickson asked if this is budgeted.
- Heise stated that we would utilize existing bond proceeds for the engineering purposes. We did a review and you have funds available.

Dickson moved to accept the proposal as presented by SmithGroup JJR for phase 2 of beach expansion, second by Mueller, motion carried.

- Heller stated he thinks it is important to get to the determination of opinion of probable construction costs. Do we think they can do that in phase one? So we would be about \$19,000 into this project before we should know how much it is going to cost?
- Mueller stated that says conceptual.
- Dickson stated he would like to point out we have been very successful if we have the proper plans in place going and getting grants from the state to complete our projects in the Village, so he is for utilizing this grant to help us get to a place where we can apply for another grant to heavily subsidize this beach project and get it done with public input which is part of this proposal.
- Heller stated he is total on board with all that. If for some reason we got a proposal stating it would cost \$750,000, he wants to give us an escape route. He doesn't think it will cost more than a couple of hundred thousand.
- Dickson stated that if you accept grant money and spent it, don't you have to account for it, because it is serious business?
- Heller stated he agreed. If early on in the process we decided we didn't want to go ahead we could make that decision. I am not sure if we would have to give it all back or just some of it back. This is all yet to be determined. Let's get going on it.
- Lensch asked if the \$80,000 is just design and engineering?
- Dickson stated it was to construction docs. It is pretty comprehensive.
- Dickson asked if it was included to write the grant to the waterways commission? Heise stated it includes the grant process, write it and show up at the meetings.
- Dickson stated that they do a good job for us.
- Heller stated Wisconsin Central Management Grant submission is task four, construction documents task five, task six bid assistance and award and construction administration, so we have a seven step program
- Mueller asked how many phases are there. So is phase two the whole construction of everything?
- Heise said we can stop calling it phase one and two. Phase one was the beach nourishment, but if you recall there was a bigger plan there to do a retaining wall. The DNR wouldn't allow it, so we refer to it as phase one. Phase two is the beach expansion. Going forward we should refer to this as beach expansion rather than phase two. This is the design work for the Beach expansion.

- Dickson stated that beach expansion is a misnomer, we own the property, we are redeveloping the beach or beach enhancement. It is already a beach. You can walk from the land right into the water. That's a beach.
 - Heller stated this refers to it as the east beach option.
 - Dickson stated so are we going to vote?
- e. Grant Agreement, Grant No. AD179125-018.28

Suggested Action: Motion to approve grant agreement.

Lensch moved to approve the grant agreement, second by Dickson, motion carried.

6. UTILITY COMMITTEE

a. Comments and remarks from Committee Chair

- Heller stated that they talked extensively that Paul Peterson is going to be retiring early next year. Talked about the person coming on board and how to implement that. Should they bring somebody in and let them work with existing staff for a number of months to let them get acquainted with our method of operation and our system. These are things they are discussing.
- We have some main lines and laterals coming from residents that we have been having some leaking problems with.
- Dickson asked to go back to the employment issue. Are you having an Admin. Committee to talk about how you are going to replace that position? Is that scheduled? Heise stated that is hasn't been, but it will be.
- Dickson asked if they are going to do this soon? Heise stated that it is part of the budget process.
- Dickson asked if that means in two months? Heise stated yes.
- Heller stated that he is thinking that April would be his retirement of next year.
- Dickson stated there seems to be some discomfort because he ran into him in the post office the other day, so that he is concerned that you are addressing whatever issues there are. He has no idea what they are but there seemed like there was some disgruntleness. So just making sure you guys are dealing with it or any issues that might be there.
- Heller stated that he really gets stressed out over the fourth because he is really concerned about the pumping ability of the beach pump.
- Dickson asked what is the report since it is now the tenth? Did we survive?
- Heise stated we did survive another year. Everything is ok. It is being handled.
- Dickson stated because it is out in the public. It is an important issue. The wastewater treatment plant that the succession is there. Do you have a plan, whatever it may be? Whatever it takes to run that plant efficiently.
- Heller stated it is being discussed.
- Dickson stated that two months seems like a long time to have an Admin Committee meeting.
- Heller stated they will talk about it.
- They have are working on how to fix the leaking issues with the laterals
- Dickson asked if that is the only neighborhood, at Point Beach. Heller stated yes.

- Heller stated they have three situations that they think there may be leaking. It is hard to determine. Does it come from the house or the main? They have to get into the residence to make that determination. That's on the agenda and they are working on it.

7. PLAN COMMISSION

a. Updates and remarks from Committee Chair

- Mueller stated they had a meeting and did a conditional use permit for Bill & Debra Moore who are considering purchasing the confectionary building. One side of it being called relish and doing Chicago style hotdogs. The other side being called Tre Apretis. They are still in the process of getting it all done. It is in the works to purchase the building. She thinks it would be a great addition. The Plan Commission didn't see anything wrong with it for either restaurant. That should be exciting to see where that goes in the next few months. They also own an orchard and will use their local produce.
- Heller asked if they needed some kind of variance? Mueller stated no, since it is all one restaurant. They are thinking about opening up the center to be one restaurant.
- Dickson stated that when Fitzgerald had it, it was one restaurant. They did point out that the front porch area is in the right away, so they are aware of that.
- They looked over the five year implementation plan. They think the last time it was done was 2008 with a finish time of 2012. We are past the five years on that. Megan and Ryan had laid out for them what the goals were back in 2008, where the Village is at now. Some of them we are still unsure of. For the majority of them we have either met or exceeded that goal that the Plan Commission had envisioned back then. Some of them they decided would be always ongoing and never going to be an end date to it. They have decided that it is time to look into it and maybe do another five year plan, But making it a winter project when everybody has more time.
- Lensch stated that there were some sustainable things in the plan which was nice. If we move forward with the Green Tier.
- Mueller notices a lot of it had to do with the other Committees. She thinks it would be a nice refresher for Parks and Public Works, for the Harbor Committee to all be on the same page. This is what the Village is thinking of. This is where we see ourselves in x amount of years. So that when we are passing all these things in our subcommittees and bringing up recommendations it is being considered.
- Dickson asked what it the life of the comprehensive plan? Heise stated it is a twenty year plan.
- Dickson stated so it is still active. This is your five year, let's make sure it is still relevant. Heise stated exactly.
- Dickson stated we should have a Committees meeting. He is not sure how you would do that to go over the comprehensive plan and this is where we are at. Or maybe that is part of the five year plan and update a five year plan. He thinks that would help redirect some of the stuff we went through with the highway and sidewalks. Is that still relevant?
- Mueller stated there was a lot of talk about Church St in the twenty year plan. It got hit home a lot from what she was reading. We want what is best for the Village. Like the enhance Egg Harbor project had been in the plan it would have been more acceptable.
- Dickson stated that some of that was in the five year plan. It was the down town development.

- Mueller stated they got the public's option on it and it is a much more acceptable thing to follow. She is not saying the enhance Egg Harbor was not following that. She thinks it would be nice for all the Committees to be on this is where we are at.
- Dickson stated he thinks all of the Committee members need to be updated on this is our twenty year comprehensive plan. This is the last five years; this is the next five years. Everybody needs to know so that we are all on the same page.
- Van Laanen stated that the Parks Committee has had some issues in the past. Other Committees were making decisions about the parks and the Parks Committee didn't know about it. Like the Chocolate Chicken building had extensions on either side into public lands and the Parks didn't know anything about that.
- Dickson stated that we are also about economic development too.
- Van Laanen stated that wasn't the point. They were using our park land. Preserving our park land is what we are all about too.
- Dickson stated we have a lot of park land.
- Van Laanen stated the point is they were not on the same page. The right hand didn't know what the left had was doing.
- Mueller stated the twenty year plan gives the Committees different guidelines.
- Van Laanen stated it seems like a good basis.
- Lensch stated it would be a good opportunity to do a ten year plan. We are obviously down the road from where we wanted to be started and if giving ourselves a halfway point. This is what our main focuses are and what Egg Harbor is. So that we can focus on those to complete our goal.
- Dickson stated because five years ago we didn't have any public art. He doesn't think that was even mentioned twenty years ago.
- Mueller stated that we are at ten year.
- Van Laanen stated that twenty years for a growing community is a whole different mindset.
- Mueller stated that we are at the half way mark and it would be beneficial.
- Van Laanen stated that every Committee should use that as a basis, no matter what the Committee is.
- Lensch stated that then you set up the foundation to then look at enhance Egg Harbor from this for solidified and unified prospective.
- Van Laanen stated it was always there but everybody forgot about it.
- Van Laanen stated she really struggled on the conditional use permit trying to figure out what property you were talking about. In the past the address was always written on the agenda for any kind of permit. It helps people reading it so they know what you are talking about. If you have an address you can put that into perspective. So whenever the agenda is written out, put the location.
- Mueller stated it was on the attachment.
- Van Laanen stated it wasn't in the agenda or the minutes.
- Dickson stated that he wonder too.
- Megan is updated the Plan Commission binders and making them so user friendly. She is going above and beyond getting those ready for us. We are hoping to have those back by the next meeting.

8. **HARBOR COMMITTEE**

- a. Comments and remarks from Committee Chair

- They learned that June was a bad weather month. So the numbers were down as far as the gas pumps and the transients.
 - Dickson stated that he know this past week of 4th of July has been pretty good, so we will have a little rebound there to hit our numbers.
 - The fishing at the Marina is always a discussion on how they plan on controlling the fishing so that it doesn't impact negatively on the people paying money for the slips. They have signs up and a lot of it is an education process.
 - The stencils will be on the decking itself.
 - Some people of course don't want to see the signage.
 - If you put it right there where you can't miss it, they think it will help with enforcement.
 - What they are trying to do is preserve fishing in the Marina as much as possible, but we need people to be respectful of those people paying money for those slips.
 - Dickson stated that last year his boat was full of seagull crap because they are throwing the guts and the fish on the docks and it attacks the seagulls. This year it hasn't been a problem. It is a give and take down there. It is a public Marina and we like fishing and we like people to continue but people have to play nice too.
 - Van Laanen asked when the boats are out of the water from November to May can the people go out on finger piers and fish then? Dickson stated yes. He doesn't think anybody cares at that point. Will anyone know since it is stenciled in as no fishing?
 - Dickson stated that was a good point. They could pressure wash the stencils off or who is around to complain about it. It could be an additional on the sign when the Marina is closed have at it. A lot of that though is a safety issue because of ice. They will keep that in mind and remind him in November.
 - They had some trouble with the TV signal Charter. So they are looking to improve the WI FI there so they will upgrade the router and split the network so there will be a Marina side and a public side of the network to try and get away from paying so much to Charter for TV service. And they will boost up there WI FI so they can stream Netflix and they can still get their weather report over the internet. That is the direction they are going.
 - They have a proposed change to the Marina usage to allow a property owner with second boat the opportunity to get second slip if it is empty after May 15 after we have gone through our waitlist. Obviously our budget is based on filling all our slips. We have been lucky and able to do that, so this just helps us.
 - Mueller asked what does the last line mean? Tenants with a single boat for a single season with no exception for automatic renewal.
 - Dickson stated that you can have one boat and you get an automatic renewal if you choose to, but on the second boat it is just a one year deal. So if we had a slip open as of May 15 and no one took it from the waitlist and you have a second boat you get a chance to get it, since now our rules allow it. You don't get to renew that automatically. It will be opened up to the waitlist the following year. It has to go through the whole waitlist process.
- b. Procedures and Usages Amendment
- Suggested Action: Motion to approve the suggested procedures and usages amendment.**

Dickson moved to adopt the suggested procedures and usages amendment to the Marina policy, second by Mueller, motion carried

9. **LIBRARY AD-HOC COMMITTEE**

- a. Comments and remarks from Committee Chair
- The last meeting was all about the AV system.
 - Heller asked if they could get monthly updates on the construction progress and also were we are at with the budget. Dickson stated yes.
 - Dickson asked if Heise could make that a standing agenda item included in this section.
 - Mueller asked if we got the Go Pro Camera? Heise stated yes. The location was just moved last week and it is taking pictures.
 - Mueller asked where are the pictures? Heise stated he thinks they are on the website.
 - Van Laanen asked if it can do video? Heise stated it would need WI FI
 - Dickson stated that think of partnering with the library system with the event coming up this Saturday. Dickson thanked Heise for partnering and making that happen.
 - Mueller stated that when they were on the beach the kids stated look at the cranes moving it didn't matter that they were on the beach.

10. **BIRD CITY AD-HOC COMMITTEE**

- a. Comments and remarks from Committee Chair
- They haven't met for a couple of months.
 - Van Laanen asked about the bat houses.
 - Heller stated that the bat houses have not been installed.
 - Van Laanen asked if they have been made?
 - Heller stated that they are done. Heller stated he will see if it is on their list.
 - Lensch asked if there is a tab on our website that explains what makes us a bird city or tree city? Lensch gets asked sometime.
 - Dickson mentioned we are also a clean Marina
 - Van Laanen mentioned we are a coastal byway community.
 - Megan will know since she fills out the forms.

11. **VILLAGE CLERK/TREASURER**

- a. Financial Statements
- b. Room Tax Report
- Heller stated he noticed the numbers are up about twelve percent.
 - The reporting is two months behind.
 - Van Laanen noticed we have a lot of competition for room tax dollars in the budget.
- c. Approve Resolution No. 2017-17 authorizing Angela Lensch as a signer on the Village checking & money market accounts.

Suggested Action: Approve

Dickson moved to approve resolution No. 2017-17, second by Heller, motion carried.

- Heise asked Ohnesorge if resolutions require roll call vote. Ohnesorge stated no only ordinances do.
- d. Approve Operator's License Applications for Kay Wolter, Carla Ritter, Alexandria Muldrew,

David Pitchford, Peter Hickey, Charles Kroll, Sean Casey, Marissa Michalkiewicz, and Taylor Backmann.

Suggested Action: Approve

Heller moved to approve the attached operator's license applications attached to 11 d., second by Dickson, motion carried.

- e. Approve Operator's License for Mike Lavigne.

Suggested Action: Approve

- Ohnesorge stated that the background check didn't come back clean but if you notice it is not current and it is not alcohol related and there are no felonies.
- Heller asked Ohnesorge if she recommended approve. Ohnesorge stated yes.

Heller moved to approve the operator's License 11 e.second by Mueller, motion carried.

12. JOINT FIRE COMMISSION

- a. Comments and Remarks from Committee Chair

- They are receiving bids back on July 12 for the new fire truck. They want a couple of weeks to study the bids and recommend a builder. At which time we will have to have a joint Village & Town meeting to accept the bid.
- Dickson asked if there is a date set at this time.
- Ohnesorge stated that it was looking like it might be August 9, but she still has to confirm it with the town.
- Van Laanen asked if that would be the only thing on the agenda? Ohnesorge stated yes.
- Ohnesorge stated she still has to confirm the time with the Chief. He is a farmer so he is very time sensitive. Ohnesorge will E-mail everyone when it is confirmed.

13. CORRESPONDENCE

- a. Door County Community Foundation, Thank you

- b. Jack & Judy Fritsch Correspondence

- Ohnesorge stated we received one other one today by E-mail from a military man. He said he contacted Joe Smith a couple of months ago since that was the president at the time on the website. He was called out on duty and just got back. He wants the Village Board to have a resolution to have a proclamation day for his family reunion. She told him you couldn't make a decision tonight that you would have to call a special Board meeting. The price of the Special Board meeting is \$250 which he says he can't pay. So the Board needs to decide whether or not you want to hold a Special Board meeting and if you would waive the fee.
- Van Laanen stated that he wants the whole weekend declared.
- Mueller asked has he ever held it in Egg Harbor before? Ohnesorge stated she didn't know. She doesn't even know if they are from Egg Harbor. Ohnesorge told him that he needed to put everything in an E-mail to state his case that it isn't up to be to state his case.

- Dickson stated that might offend a lot of people that have been holding their family reunions here. He likes his last sentence about honoring all families.
 - Ohnesorge stated that over 100 family members are coming to this reunion.
 - Heller asked if they could decide on this now. Ohnesorge stated no since it is not an agenda item you cannot. You would need to decide if you want to hold a Special Board meeting and waive the fee since he can't pay for it.
 - Lensch stated she doesn't think he provide them with enough information to have a Special Board meeting. We don't know where he is from or his family's history.
 - Dickson stated that they appreciate that they chose Egg Harbor to have their family event and we welcome them to our Village.
 - Van Laanen stated that we can't officially make a resolution.
14. **OPEN SESSION** - *This is an opportunity for members of the audience to bring to the Village Board's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.*
- Ken Mathys is very Glad the Kress Pavillion is happening. A lot of great things happening.
 - Heller stated that they appreciated Ken Mathys contributions.
 - Van Laanen stated the 3rd and 4th of July were very busy. She understands the EHBA is going to come to make a partnership. That's a lot for a business association to cover with all the costs and expenses. They want to meet with the board to make a path for a new partnership.
 - Heller attended one of the EHBA meetings. He was the only one in the audience and he wondered where are the rest of the businesses in this community. He sees a little dysfunction with in the organization.
 - Van Laanen stated that it really needs to recalibrate itself.
 - Heller talked to Heise and stated that maybe we need to make an effort and have them come in and talk with them.
 - Van Laanen stated that there is not a lot of membership participation. Everything is out sourced. All those festivals out sourced. She is not sure what to do about it.
 - Van Laanen stated that on July 3rd her 85 year old mother was walking between the harbor view park sign and the Chocolate Chicken, the sidewalks are uneven, she fell scraped her leg really bad. She justs wants to put that on the record. These sidewalks are bad and we are going to have to address that. Like Carol said that politically we just can't deal with that now, but down the road we need to address that the sidewalks are not good. Her mother fell and she is 85. She could have hurt herself really bad. She is not going to sue, but they are dangerous if you are looking around and it's uneven on your feet, so just to be aware of that. Get it on the record.
 - Dickson stated that Public Works has to address that.
 - Van Laanen stated that the Public Works plan was rejected.
 - Dickson stated that there has to be another plan. There are safety concerns, so how are we going to address the short term safety concerns. It was all rolled up into a big plan that didn't go through. So now we have to go back and say this is still a concern how do we address it? It is unfortunate that nobody wanted to pay for a sidewalk fix if we are going to come back in two years and rip it all up and do something grand. Grand failed. So now what?

- Van Laanen stated that down the road they do need to start looking and getting community support. It just has to be a ground swell. Step by step. It is not going to happen in a year or two. We have to start taking steps.
- Dickson stated we use to have a walk through every year of all the roads and sidewalks in this Village and that hasn't been done.
- Lensch stated that Parks and Public Works did, a walk through
- Dickson asked where is the report about the sidewalks.
- Van Laanen stated they did report it.
- Dickson stated that then we should be out there fixing that. If you need to cut out a chunk of sidewalk out because it's got a tree root or a dip then you need to repair it.
- Van Laanen stated that there is so much to repair.
- Dickson stated then do an estimate that is how we justify a project. He knows you guys got beat down, but it is still a safety problem.
- Van Laanen stated that it is not that, it takes a lot of steps. The first step is getting community acknowledgment.
- Lensch stated that you can do a section now that is not safe.
- Dickson stated that infrastructure improvements we can't let the roads go to #####, we can't let our sidewalks go to #####. If we don't have the will to fix everything in one grand project then we need to step back and say ok let's go back to how we use to do it. Let's do them as maintenance. Just like they are doing on the highway. That's what we need to do. We can't just say oh we failed so we aren't going to do anything.
- Van Laanen stated that isn't what she is saying.
- Dickson stated he knows she is not. He is really speaking to Heise and the Village Staff. If we have a safety issue we got to address it. We can't ignore it just because no one wanted to spend six million dollars. And that was a good reason not to do it. But it didn't make the problem go away.
- Van Laanen stated ok so we can spent maybe \$100,000 patching. We really need to look at the section by where Harvey haen's house used to be.
- Dickson stated that's what the public needs to hear. We need to spent \$100,000 patching. Yeh we could've fixed all that in this project but they didn't want to do that.
- Van Laanen stated there are some patches of cement and then you go down.
- Heller stated he thinks these asphalt sidewalks are terrible.
- Dickson stated they are old and falling away at the edge just like all asphalt does.
- Van Laanen stated that the first step is to acknowledge the issue and it is going to take time. This is the perfect first step. Realizing we need to address it.
- Lensch stated there are really great funding opportunities through the Green Tier, safe and health walkways.
- Van Laanen stated they will propably start on that next month. The Committee will be looking at that in the future.

15. ADJOURNMENT

Mueller moved to adjourn, second by Dickson, motion carried.

*Respectfully submitted by,
Lynn Ohnesorge
Clerk-Treasurer*