

Draft

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

City of South Miami Regular City Commission Minutes October 4, 2011

A. SILENCE OR TURN OFF ALL CELL PHONES

The City Commission of the City of South Miami, Florida met in regular session on Tuesday, October 4, 2011, beginning at 7:17 p.m., in the City Commission Chambers, 6130 Sunset Drive.

B. ADD-ON ITEM(S) (2)

C. ROLL CALL

The following members of the City Commission were present: Mayor Philip K. Stoddard, Vice Mayor Valerie Newman, and, Commissioners Velma Palmer, Brian D. Beasley and Walter A. Harris.

Also in attendance were: City Attorney Thomas F. Pepe, City Clerk Maria M. Menendez and City Manager Hector Mirabile.

D. MOMENT OF SILENCE

By Mayor Stoddard.

E. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited in unison.

F. LOBBYIST(S) ADDRESSING THE CITY COMMISSION TONIGHT MUST HAVE BEEN REGISTERED WITH THE CITY CLERK

G. PRESENTATIONS

Employee of the Month – Eddy Torres, Motor Pool Supervisor in the Public Works Department was recognized with the distinction of Employee of the Month.

With no further presentations this session was closed.

H. APPROVAL OF MINUTES

Minutes of September 13 and 20, 2011

1
2 Moved by Mayor Stoddard, seconded by Commissioner Beasley, the motion to
3 approve the minutes of September 13 and 20, 2011 passed by a 5-0 vote:
4

5 Commissioner Palmer: Yea
6 Vice Mayor Newman: Yea
7 Commissioner Beasley: Yea
8 Commissioner Harris: Yea
9 Mayor Stoddard: Yea
10

11
12 **I. CITY MANAGER'S REPORT**

13
14 (See attached report)

15
16 With some further comments the City Manager's Report ended.
17

18
19 **J. CITY ATTORNEY'S REPORT**

- 20
21
 - Completed the M. Vila issue to complete the project;
 - Working on the MRP issues;
 - On the Balogun litigation – reviewed lengthy depositions;
 - On the Moya matter – hired an expert accountant.22
23
24
25

26 With some further comments, the City Attorney's Report ended.
27

28
29 **K. PUBLIC REMARKS (5 minutes)**

30
31 Victor Dover said that he wanted to set the record straight with regard to comments
32 made about him at the previous meeting.
33

34 Nicholas Stavros addressed the Commission about problems with traffic in his area,
35 62nd Avenue and 78th Street.
36

37 Shawn Crew spoke about South Miami Hometown, Inc., a nonprofit organization to
38 improve relations between the Commission and the businesses in the City.
39

40 Jorge Padiar and Bob Welsh spoke about the noise being generated by the South
41 Miami Hospital's construction.
42

1 Sharon McCain referred to the traffic problems around the charter school where there
2 is no police or personnel from the school directing traffic; she also spoke about the request
3 for waiving fees.
4

5 Former Mayor, Mary Scott Russell addressed the Commission regarding item no. 2 on
6 the agenda relating to the Chamber South Art Festival.
7

8 John Edward Smith referred to the entrance signs project.
9

10 Marice Chael said that they are moving forward as a bike-friendly city.
11

12 With no further speakers this session was closed.
13
14

15 L. COMMISSION REPORTS, DISCUSSION & REMARKS 16 17

18 Vice Mayor Newman:

- 19 • Referred to the signage project saying that there is a procedure in place for
20 vendors which must be followed.
21

22 Commissioner Palmer:

- 23 • Expressed concern with fees charged for special events which could drive
24 organizers away from our City, adding that these events are a positive thing for
25 our downtown businesses.
26

27 Commissioner Beasley:

- 28 • Said for clarification that the special events are not being removed;
29 • Announced the Cure for Cancer event scheduled for October 13th
30 • Art Night is also scheduled for October 13th.
31

32 Commissioner Harris:

- 33 • Said that he supports the bike initiative.
34

35 Mayor Stoddard:

- 36 • Said that the City is sponsoring the major events, such as Safe Streets
37 Halloween, the annual Santa's Parade of the Elves and the MLK Parade;
38 • He said for clarification that he did not meet behind closed doors to discuss the
39 signage project;
40 • Regarding the status of the resolution banning the sale of tobacco products for
41 minors, the City Attorney is checking with the State to make sure that it is ok;

- He continues working on the transmission lines;
- He was glad to see a big ad in the Miami Herald about the children's clinic;
- Discussed the current starting time of presentations at 7:00 p.m., suggesting having the official meeting starting at 7:15 so that all members could make it on time.

With no further comments this section was closed and the Mayor announced a five-minute recess.

As the meeting reconvened, item no. 2 was pulled from the Consent Agenda (now item no. 5)

CONSENT AGENDA

163-11-13477

1. A Resolution declaring that the attached list of personal property is "surplus" and authorizing the City Manager to sell the "surplus" item at auction. 3/5
(City Manager-Finance Dept.)

164-11-13478

2. A Resolution concerning an application pursuant to Land Development Code Section 20-4.3(N), requesting approval to permit the installation of a banner over the public right-of-way at 5880 Sunset Drive to promote an event titled "Heart of a Chef", held by the Florida Heart Research Institute at the Fairchild Tropical Botanic Gardens April 29, 2012. 3/5
(City Manager-Planning & Zoning Dept.)

165-11-13479

3. A Resolution concerning an application pursuant to Land Development Code Section 20-4.3(N), requesting approval to permit the installation of a banner over the public right-of-way at 5800 Sunset Drive; and the installation of fifteen pole banners along SW 57th Avenue from US-1 to SW 80th Street, and along Sunset Drive west to SW 69th Avenue, to promote the "40th Annual South Miami Arts Festival", an event held by Chamber South, November 5-6, 2011.3/5
(City Manager-Planning & Zoning Dept.)

166-11-13480

4. A Resolution authorizing the City Manager to purchase eight (8) Ford Crown Victoria Police Pursuit vehicles with emergency equipment included and installed from Bartow Ford, Inc. as approved in the 2011-2012 Budget for a total amount not to exceed \$249,783; \$214,427 to be charged to account

Draft

1 number 301-1910-521-6440, Capital Improvement, (Vehicles), \$34,247 to be
2 charged to account number 001-1910-521-5210, Supplies, (equipment for
3 vehicles) and \$1,064 to be charged to account 001-1910-521-3450, Contractual
4 Services, (tags). 3/5

5 (City Manager-Police Dept.)
6

7 Moved by Commissioner Palmer, seconded by Commissioner Beasley, the **motion to**
8 **approve the Consent Agenda passed by a 5-0 vote:**
9

10 Commissioner Palmer: Yea
11 Vice Mayor Newman: Yea
12 Commissioner Beasley: Yea
13 Commissioner Harris: Yea
14 Mayor Stoddard: Yea
15

16 RESOLUTION(S)

17 167-11-13481

- 18 5. A Resolution, authorizing the City Manager to permit Chamber South, a non-
19 profit organization to hold its 40th Annual South Miami Art Festival on
20 November 5-6, 2011, in downtown South Miami on Sunset Drive from Red
21 Road to US1. 3/5

22 (City Manager-Parks and Recreation Dept.)
23

24 Moved by Commissioner Beasley, seconded by Mayor Stoddard to approve this item.
25

26 The Commission discussed the request to waive the fees for the Festival.
27

28 Moved by Vice Mayor Newman to amend the fee from \$10,000 to \$650. Seconded by
29 Commissioner Palmer the **motion passed by a 5-0 vote:**
30

31 Commissioner Palmer: Yea
32 Vice Mayor Newman: Yea
33 Commissioner Beasley: Yea
34 Commissioner Harris: Yea
35 Mayor Stoddard: Yea
36

37 Moved by Commissioner Harris to waive the \$650 fee just for this year. Seconded by
38 Commissioner Palmer the **motion passed by a 3-2 vote:**
39

40 Commissioner Palmer: Yea
41 Vice Mayor Newman: Nay

Draft

1 **Commissioner Beasley:** **Nay**
2 Commissioner Harris: Yea
3 Mayor Stoddard: Yea
4

5 With no further comments, **the motion to approve this item as amended passed by a**
6 **4-1 vote:**

7
8 Commissioner Palmer: Yea
9 **Vice Mayor Newman:** **Nay**
10 Commissioner Beasley: Yea
11 Commissioner Harris: Yea
12 Mayor Stoddard: Yea
13

168-11-13482

- 14
15 6. A Resolution calling for a United States Constitutional Amendment redefining
16 the word "person" as the word is used in the U.S. Constitution so as to exclude
17 legal entities from its definition. *(Deferred 9/20/11)* 3/5
18 (Mayor Stoddard)

19
20 Moved by Mayor Stoddard, seconded by Commissioner Harris to approve this item.

21
22 Mayor Stoddard presented this item. He said that our representative form of
23 government was intended to provide representation for the people and not for the legal
24 entities such as corporations. There is a very broad nonpartisan movement in this country
25 calling for an amendment to the Constitution of the United States defining the word "person"
26 as a natural person and not to include a corporation.

27
28 With some further comments **the motion to approve this item passed by a 5-0 vote:**

29
30 Commissioner Palmer: Yea
31 Vice Mayor Newman: Yea
32 Commissioner Beasley: Yea
33 Commissioner Harris: Yea
34 Mayor Stoddard: Yea
35

169-11-13483

- 36
37 7. A Resolution setting the minimum wage for City of South Miami employees at
38 \$8.00 per hour. 3/5
39 (Commissioner Beasley)

40
41 Moved by Commissioner Beasley, seconded by Mayor Stoddard to approve this item.
42

Draft

1 Staff responded to some of the questions from the Commission: this resolution will not
2 affect the Second Chance Program; the cost to the City for the wage increase will be
3 approximately \$5,000; and the current minimum wage in Florida is \$7.31 an hour.
4

5 Commissioner Beasley said that the reason for sponsoring this resolution is that we
6 have some employees making less than \$8.00 an hour and that is not enough for anyone to
7 provide for the family; also, he said that staff has not been receiving an increase in the cost of
8 living in three years.
9

10 With some further comments **the motion to approve this item passed by a 5-0 vote:**

11		
12	Commissioner Palmer:	Yea
13	Vice Mayor Newman:	Yea
14	Commissioner Beasley:	Yea
15	Commissioner Harris:	Yea
16	Mayor Stoddard:	Yea
17		
18		

170-11-13484

- 19
- 20 8. A Resolution pursuant to Ordinance No. 23-11-2096, authorizing Mr. Richard
21 Cahlin to use the South Miami City logo on bicycle clothing to be sold on a not-
22 for-profit basis to raise money for public (city-sponsored or city-approved)
23 bicycling initiatives in the City of South Miami. 3/5

24 (Mayor Stoddard)

25

26 Moved by Mayor Stoddard, seconded by Vice Mayor Newman to approve this item.

27

28 Mr. Pepe explained the need for requesting insurance in order to protect the City.

29

30 With some further comments **the motion to approve this item passed by a 5-0 vote:**

31		
32	Commissioner Palmer:	Yea
33	Vice Mayor Newman:	Yea
34	Commissioner Beasley:	Yea
35	Commissioner Harris:	Yea
36	Mayor Stoddard:	Yea
37		

171-11-13485

- 38
- 39 9. A Resolution authorizing the City Manager to execute a contract agreement
40 with International Data Consultants, Inc. (IDC) a Multimedia and Information
41 Technology Consulting Services Firm. 3/5

42 (City Manager)

Draft

1
2 Moved by Commissioner Beasley, seconded by Mayor Stoddard to approve this item.

3
4 With no further comments the motion to approve this item passed by a 5-0 vote:

5
6 Commissioner Palmer: Yea
7 Vice Mayor Newman: Yea
8 Commissioner Beasley: Yea
9 Commissioner Harris: Yea
10 Mayor Stoddard: Yea

11
12
13 172-11-13486

- 14 10. A Resolution relating to budget; authorizing a transfer of \$16,500 from account
15 No. 001.1500.514.3410 Legal Counsel Other Contractual Service Litigation-SPC
16 PRJ & Cost to account No. 001.1340.513.6430 Machinery & Equipment
17 Operating and a transfer of \$11,200 from account No. 001.1500.514.3410 Legal
18 Counsel Other Contractual Service Litigation-SPC PRJ & Cost to account No.
19 001.1340.513.5205 Operating Supplies Computer Equipment. 3/5
20 (City Manager)

21
22 Moved by Commissioner Beasley, seconded by Mayor Stoddard to approve this item.

23
24 With no further comments the motion to approve this item passed by a 5-0 vote:

25
26 Commissioner Palmer: Yea
27 Vice Mayor Newman: Yea
28 Commissioner Beasley: Yea
29 Commissioner Harris: Yea
30 Mayor Stoddard: Yea

31
32
33 **RESOLUTION(S) PUBLIC HEARING(S)**

34
35 173-11-13487

- 36 11. A Resolution relating to a request pursuant to Section 20-3.4(b)(4)(b) of the
37 Land Development Code for Special Use Approval to locate a general
38 restaurant at 5845 Sunset Drive within the "SR(HP-OV)" Specialty Retail
39 (Historic Preservation-Overlay Zone). 3/5
40 (City Manager-Planning & Zoning Dept.)

Draft

1 Moved by Commissioner Beasley, seconded by Mayor Stoddard to approve this item.

2
3 Mr. Brimo presented this item, explaining that the way our current ordinance is
4 written, the classification for ice cream store does not specifically allow seating, and the
5 applicant went through the process of getting special use approval for a restaurant to get to
6 this point where she could have her seating.

7
8 At this time the public hearing was opened.

9
10 Sharon McCain spoke in support of the indoor seating, but with a concern regarding
11 the size of the sidewalks for a future outdoor seating.

12
13 With no further speakers the public hearing was closed.

14
15 With some further comments the **motion to approve this item passed by a 5-0 vote:**

16
17 Commissioner Palmer: Yea
18 Vice Mayor Newman: Yea
19 Commissioner Beasley: Yea
20 Commissioner Harris: Yea
21 Mayor Stoddard: Yea
22
23

24 **ORDINANCE(S) SECOND READING PUBLIC HEARING(S)**

25 30-11-2103

- 26
27 12. An ordinance amending section 20-2.3, definitions of the land development
28 code to include a new definition for ice cream parlors, and providing standards
29 for seating requirements within these uses; and amending the general
30 definition of restaurants. 3/5

31 (City Manager-Planning & Zoning Dept.)
32

33 Moved by Mayor Stoddard, seconded by Commissioner Harris to approve this item.

34
35 The public hearing was opened and closed with no speakers.

36
37 With no further comments the **motion to approve this item passed by a 5-0 vote:**

38
39 Commissioner Palmer: Yea
40 Vice Mayor Newman: Yea
41 Commissioner Beasley: Yea
42 Commissioner Harris: Yea

Mayor Stoddard:

Yea

ORDINANCE(S) SECOND READING PUBLIC HEARING(S)

ORDINANCE(S) FIRST READING

15. An Ordinance amending the Land Development Code to place in one article all current regulations pertaining to historic preservation by amending Section 20-6.1 (D)(1)(a) entitled "Historic Preservation Board Establishment and Membership" in order to require that one member be a licensed attorney; and by creating new Article XI, "Historic Preservation Regulations" including Section 20-11.1 to be entitled "Historic Preservation Standards"; Section 20-11.2 to be entitled "Designation of Historic Sites"; Section 20-11.3 to be entitled "Historic Designation Reports"; Section 20-11.4 to be entitled "Demolition of designated sites; demolition by neglect and certificates of appropriateness"; Section 20-11.5 to be entitled "Special Provisions Applicable to Designated Historic Sites" and making revisions to update current wording and to modify certain provisions related to the demolition delay period; and deleting from the Land Development Code regulations pertaining to historic preservation including Sections 20-4.9, 20-4.11, 20-5.17, 20-5.18, 20-5.19. *(Deferred 9/20/11)* 3/5
(City Manager-Planning & Zoning Dept.)

Moved by Commissioner Beasley, seconded by Mayor Stoddard, the motion to defer this item passed by a 5-0 vote:

Commissioner Palmer:	Yea
Vice Mayor Newman:	Yea
Commissioner Beasley:	Yea
Commissioner Harris:	Yea
Mayor Stoddard:	Yea

14. An Ordinance repealing the City of South Miami's existing Fee Schedule Ordinance No. 04-11-2077 and amending Subsection 2-7(c) of Section 2-7 of the City's Code of Ordinances titled "Administration department; functions and duties." to provide for future changes in the schedule of fees and delegating authority to the City Manager to set fees and make modifications to the Fee

Draft

1 Schedule.

3/5

2 (City Manager-Finance Dept.)

3
4 Moved by Commissioner Beasley, seconded by Commissioner Harris to approve this
5 item.

6
7 Mayor Stoddard referred to a scrivener's error on page two of the ordinance and Dr.
8 Mirabile referred to another error on page 9 of 13 of the schedule of fees.

9
10 The Commission asked for clarification relating to the proposed amendments.

11
12 Mr. Pepe explained that the purpose of this ordinance is avoiding having to come
13 before the Commission every time that there is a need to change one or two items in the
14 schedule of fees. The proposed ordinance provides that whenever the City Manager feels that
15 a fee should be modified in some manner, he will include that in his report for the
16 Commission's oversight.

17
18 Commissioners Palmer and Beasley expressed concern with the proposed ordinance
19 changing the current process.

20
21 Moved by Mayor Stoddard to retain the existing language and to approve the modified
22 fee schedule. Seconded by Commissioner Beasley, the **motion to approve this item as**
23 **amended passed by a 5-0 vote:**

24
25 Commissioner Palmer: Yea
26 Vice Mayor Newman: Yea
27 Commissioner Beasley: Yea
28 Commissioner Harris: Yea
29 Mayor Stoddard: Yea
30

31
32 There being no further business to come before this Body, the meeting adjourned at
33 10:35 p.m.

34
35
36 Attest

Approved

37
38
39 _____
40 Maria M. Menendez
41 City Clerk

Philip K. Stoddard
Mayor



CITY OF SOUTH MIAMI

OFFICE MEMORANDUM

To: Honorable Mayor and City Commission

Date: October 4, 2011

From: Hector Mirabile, Ph.D., City Manager

Re: **Manager's Report**

The following are the accomplishments for the period ending October 4, 2011:

I. Accomplishment.

a. New IT IDC successes:

- i. Set up two new users in the network and configured the user profiles on the system.
- ii. Built and configured four desktops and three laptops. These were prepared for the network with all the associated software.
- iii. We continue having issues with USASoftware reports. These issues were reported to USASoftware several times but we are still pending resolution. The latest submission to USASoftware is for three new issues. We also had five previous issues with the USASoftware system.
- iv. There were three issues with the Chamber Audio System. We continue working with the vendor to resolve them.
- v. There were three issues with the AS-400 but those were resolved successfully.
- vi. The Exchange server that provides all email services to and from the City is running out of space. This caused the server to stop services and as a result shut down the Exchange Server's ability to receive and send email. The configuration of the server is limited in storage. IT worked on the database and assisted several users in archiving their email. This process is slow but must be done as we are battling space daily to avoid another shutdown. A policy was put in place that will delete all items

in the deleted mail folder for all users. This along with archiving will assist us in creating a little more room but it is just a patch. The following is IT's plan of action:

1. Mailboxes will be limited to 1GB in size for most users. Any user reaching that limit will be warned that send/receive capability will stop unless cleanup is performed.
2. Separate database stores will be created to assist in the maintenance of the exchange server. This allows for IT to bring down a database to run maintenance jobs without stopping the entire City from continued services. The only ones affected by the maintenance schedule are those users specifically on the database being worked on.
3. An archiving policy will be created for all users. This policy will automate the archiving process and provide each user with a folder in their mailbox of items past the retention period that can be viewed.

The City's exchange database grew 100% in a year. The current server has approximately 127GB of free space prior to a backup completing. When a backup completes successfully on Exchange, it commits and clears logs giving us additional space but even then it is approximately 176GB. This number fluctuates. We are currently running 2 backups daily to ensure we have space. The total amount of space on the server is 1 Terabyte and we are occupying 768GBs with the Exchange database alone. When you add the amount of space required and taken by the Operating system installation along with software installed on the server and you factor in the rate of growth, this server will not get us through November 2011. The City's copiers were configured to scan to email which was using up a significant amount of space. This was addressed and users are now scanning to a different drive.

The current server was built using existing equipment and was not designed specifically as an email server. IDC configured a new server which will have 6 tera bytes of storage day one and be expandable to up to 12 tera bytes should the city need it.

- vii. The following are the statistics for work performed from Friday Sept 13th through Friday Sept 29th.

- A. 105 Tickets
 - 39 - Non-projects
 - 13 - Projects
 - 9 Projects – Open
 - 4 Projects – closed
- B. 63.6333 Non-Project hours total
- C. 35.0 – Project Hours (24 Hours Exchange)

b. Finance:

- i. Completed the revisions for the Fiscal Year 2012 adopted budget, incorporating the changes mandated by the Commission at the September 27, 2011, budget hearing. The adopted FY 2012 budget is published online.
- ii. Completed all payroll changes in the current finance payroll system; incorporating changes agreed to by both the AFSCME and PBA Unions and entering the changes requested by all employees during the City's open enrollment process.
- iii. Finance is currently working with the pension attorney, pension actuary, and city attorney in preparing the ordinance for first reading at the October 18, 2011 commission meeting. The revised pension ordinance, which will be presented for consideration, will be consistent with the language incorporated in the new AFSCME Collective Bargaining Agreement.
- iv. Finance, in conjunction with public works, completed the stormwater billing calculations assessment. The study concluded the realization of an additional \$99,020 of additional revenue. This additional revenue represents an increase of 23% from the City's current stormwater annual billing amount.
- v. Continue working with SunGard on the setup of the new finance software. All departments continue training on the new OneSolution financial system. Due to the required software update, which took place in early August, the revised go-live date for OneSolution is postponed until all issues are resolved.
- vi. Finance is in the process of closing out fiscal year 2011. Finance continues preparing for the auditors all requested documents and obtaining the needed confirmations.
- vii. Police completed the initial review of all outstanding false alarm bills for the past three years. Finance updated the system. The outstanding final bills will be sent to customers in October 2011. Finance will be scheduling the final hearing in conjunction with code enforcement, before sending all outstanding invoices to collections.
- viii. Currently preparing all yearend adjustments for the City Manager's review which is expected to be presented to the City Commission in November of 2011.

c. Grants and Sustainable Initiatives:

- i. Submitted final reimbursement and provided close-out documentation to Miami-Dade County, Office of Capital Improvement for the Dison Park Improvement project funded by the Safe Neighborhood Parks (SNP) grant.

- ii. Coordinated efforts with the Department of Finance and Public Works to assist the City Attorney to resolve legal issues with the contractor (M. Vila) for Sunset Drive, Phase IV project funded by the Florida Department of Transportation.
- iii. Assisted the Department of Finance with grant-related aspects of the FY 2012 Budget and provided pertinent information in preparation for the FY 2011 audit.
- iv. Requested a three month extension until December 31, 2011, from Miami-Dade County, Office of Capital Improvement for the Murray Park Community Pool project funded by the Safe Neighborhood Parks grant.
- v. US Department of Justice awarded \$9,962.50 in Bulletproof Vest Partnership (BVP) funds to the Police Department.
- vi. Miami-Dade County, Office of Department of Housing and Community Development Community and Economic Development Division extended the Murray Park Aquatic Center Project - Construction Phase for 1 year until December 31, 2012..

d. Central Services:

- i. The City advertised Request for Letters of Interest for the Pool Operations and Management Services. The last day for interested entities to provide the letters of interest is October 12, 2011.
- ii. Currently developing a Request for Proposal (RFP) for a qualified firm to develop a South Miami Citywide Stormwater Master Plan. The division expects the RFP advertised on or before October 12, 2011.
- iii. Request for Proposal (RFP) for SW 64th Street Corridor Improvements was advertised on September 25, 2011. The current closing date for the RFP is October 14, 2011.
- iv. Parks Department is developing the scope for a Request for Proposal (RFP) for the operating and management services of the Dante Park tennis courts. The RFP may encompass the operating and management services of all citywide tennis facilities
- v. The Purchasing Ordinance is under review by the City Attorney. His review is to verify that the necessary procedures for implementing the purchasing ordinance are without conflict of the City's charter.
- vi. The City currently outsources the landscape maintenance of certain City medians and swales. Central Services is currently evaluating if the City can take the section of the RFP which addresses those particular areas already being outsourced, and if it's financially beneficial when compared to what the City is currently paying on a

monthly basis. The City currently has no contract in place with the existing vendor; the services are being provided on month-to-month basis.

- vii. The City Attorney is in communication with Police concerning the Towing Ordinance and issues with the same. Once the ordinance is revised, the towing services RFP based on the same will be prepared and issued. Again, once confirmed, the solicitation date will be provided to Commission.

e. **Police:**

The following are accomplishments of the Police Department during the time period of September 19th thru October 2nd, 2011.

Uniform Patrol Division

- i. Total of 16 arrests: 5 felony, 4 misdemeanors, and 4 traffic arrests;
- ii. Of those 16 arrests, 3 were narcotics related.
- iii. On September 23rd & September 30th, the Patrol Division conducted Weed & Seed Community Outreach details. During these details, 60 community contacts were made and informational pamphlets, including anti-crime information, were distributed within the CRA area.
- iv. The next scheduled DUI checkpoint, originally planned for December 16th, 2011, is changed to Friday, December 9th, 2011.
- v. On Thursday, September 29th, Officer John Ventriere successfully completed Motor School and is now a certified Motorcycle Officer.

Training Unit

Seven (7) Uniform Patrol Officers were trained in building searches and perimeters.

Parking Enforcement Division

- i. Issued a total of 2,560 citations from the time period of September 6th thru September 18th. Total fine amount for these citations: \$49,085.00.
- ii. There were 2 citations issued for trucks unlawfully parked or willfully obstructing traffic in the downtown area.

Criminal Investigations Division

- i. On Friday, September 30, 2011, S.I.U. detectives worked, in an undercover capacity, a burglary to vehicle surveillance detail. The detail was worked in an area where we currently have open vehicle burglary cases lasting a total of four hours. No illegal activity was discovered and no arrests were made. However, valuable intelligence was gathered and will be used for future surveillance details.

Accreditation Unit

- i. 52% compliant;
- ii. Obtained commitment for onsite building inspection by certified CFA assessor (Assessor of the Year);
- iii. Obtained commitment for mock onsite team leader;
- iv. Scheduled training for supervisors;
- v. Created training for supervisors;
- vi. Attended FLA-PAC conference;
- vii. Completed initial building inspection;
- viii. Completed 17 Navaline requests for building repairs;
- ix. Flashlight project completed;
- x. Flashlight project installations started.

Code Enforcement

For the period of Sep 19, 2011 to Oct 1, 2011:

- i. The recruitment process for the Office Support position was finalized. Leslie Stukes was selected for the position out of seven (7) interviewed candidates. Ms. Stukes began on a permanent basis on Monday, October 03, 2011.
- ii. Collaborating with the P & Z department and the City Attorney to clarify commercial parking concerns with the 57 Plaza building.
- iii. Met with Ela Pestano, Commissioner Suarez's Aide, to review code violations on 5980 SW 62 Street, a property located immediately adjacent to the City's boundaries and creating a nuisance (trash, noise, etc.) for city residents. Ms. Pestano will forward to appropriate department and report back to us.
- iv. The demolition of the 2 unsafe structures located at 6620 & 6721 SW 62 Ct., is scheduled for October 13, 2011. Both of these houses were abandoned for years and are over 50% beyond repair.
- v. CE in collaboration with police and property owners continue to promptly address graffiti tags to further deter this activity. Eight (8) new "tags" were found and timely addressed during this period.
- vi. Thirty-four (34) business accounts were closed and 20 transferred.
- vii. CE reviewed, processed, and returned 54 building permits in a timely manner; within 1 or 2 days.

City Manager's Report to the Commission for October 4, 2011

- vii. CE reviewed, processed, and returned 54 building permits in a timely manner; within 1 or 2 days.
- viii. CE received and responded to 35 citizen complaints within 24 hours. One-hundred fifty-two (152) proactive field inspections were conducted during September 19, 2011 through September 30, 2011.
- ix. CE issued 53 courtesy notices, 6 notices of violation with fines, removed 68 snipe/illegal signs from the City's right-of-ways, and successfully closed 40 cases.
- x. Developing and coordinating October's monthly training for the South Florida Association of Code Enforcement; the training is on Building, P & Z, and P/W's code violations and is designed for code enforcement and police officers.
- xi. Collaborated with P/W's and Parking enforcement in the review of road closures and required payment for parking meters for an upcoming construction project by Larkin Hospital.
- xii. Reviewed 6 permits for the ERPB meeting for P&Z.
- xiii. Received \$1,300.00 as full payment for all (6) open code violations on 6333 SW 60 Ave.; case is now closed. This is one of the unsafe structures that the City previously demolished.
- xiv. Twenty-nine (29) lien search requests were received and processed in a timely manner. \$3,210.00 was collected in revenue for these searches.
- xv. CE received, processed, and issued 10 new Business Tax Receipts (licenses) and collected \$2,462.78 in business tax revenue. The new BTR's are a direct result of proactive field inspections. One-hundred fifty (150) field inspections were conducted within the timeframe of September 19, 2011 to September 30, 2011.
- xvi. Twenty (20) notices of violation were issued to businesses operating without the required BTR. Collected \$700.00 in penalties.
- xvii. Collected \$37,516.61 for BTR renewals. Produced and printed 382 BTR renewals.
- xviii. The department collected in total revenue this period: \$43,890.69.

f. Human Resources:

- i. Please join us in extending best wishes to George Greene who retired on September 30, 2011, after 44 years of dedicated service to the City of South Miami. We will miss George and wish him a very happy retirement!
- ii. We are pleased to announce that Leslie Stukes is the new part-time office support staff member in the Code Enforcement Department. We wish Leslie all the best in her new position in the City of South Miami family!
- iii. We are pleased to announce that Tiffany Hood is joining the South Miami Family as the new part-time office support staff member in the Planning and Zoning Department. Best wishes to Tiffany in her new position!

- v. Congratulations to Lynn DeAngelis, JoAnn Cineas, and LaQuanta Williams on their promotions from Recreation Aide to Recreation Leader in the Parks and Recreation Department. Best wishes in your new positions!
 - vi. Attended a training session in support of the City's Drug Free Workplace Program and its continued compliance with Department of Transportation Regulations for all affected drivers.
 - vii. We are actively seeking qualified candidates for a Maintenance Worker II in the Public Works Department. The selected candidate will be assigned to building maintenance needs. The position closes on Friday, October 7, 2011; please submit all applications prior to the deadline.
 - viii. We are actively recruiting for the South Miami Police Department's Reserve Police Officer Program. Only certified officers are eligible for this position. Applicants must submit the City Application with copies of all certifications to the Human Resources Office. Recruitment will continue until further notice.
 - ix. The Human Resources Department is open daily from 7:00 a.m. to 6:00 p.m. and every Wednesday from 6:00 a.m. to 10:30 p.m. All employees are encouraged to come by for assistance.
- g. **Public Works:** See Attachment A.
- h. **Parks and Recreation:** See Attachment B.
- i. **Planning and Zoning Department:**
- i. **City's Comprehensive Plan Amendment Package 11-1ESR.**
 - 1. The Department will be bringing the proposed amendments to the comprehensive plan back to the City Commission for final adoption by the first meeting in November 2011; following adoption, the items will be transmitted to the Department of Community Affairs.
 - 2. The Department will begin proposing the respective Future Land Use Map amendments in conjunction with the proposed comprehensive plan text amendments.
- i. **Zoning**

1. Staff will also be submitting the following proposed revisions the City's Land Development Code to the Planning Board, on October 11, 2011.
 - Section 20-8.9 - Special Exceptions - providing additional requirements for large scale developments.
 - Section 20-4.3(N) of the Land Development Code titled Banners over Rights-of-Way - moving the required fees to the City's fee schedule.
 - Section 20-2.3 of the Land Development Code titled Definitions in order to amend the definition of "Day Care Center" - consistent with the requirements of the Florida Statute.

These revisions will come before the City Commission following the Planning Board review.

- ii. The South Miami Hospital Linear Park landscape improvements will be presented for review and approval at the October 4th ERPB meeting.

j. Commission directives or issues:

- i. **Pension:** Serious concessions were made by two of the three bargaining units and we are developing further changes to the Pension Ordinance which will be provided to the Commission in the near future.
- ii. **Parking reform:** Additional parking meters are being emplaced on the SW 62nd Avenue corridor as applicable.
- iii. **Master Park Plan:** No change in status.
- iv. **Welcome to South Miami signs:** Workshop scheduled for Thursday, September 22, 2011, at 7:30 pm. was interrupted due to possible violations of City ordinance regarding lobbyist. The City needs to identify the potential costs associated with the signs and fund it but we need to identify what we would like to have in order to estimate a cost.
- v. **South Miami Hospital permits.** See Attachment C.

END OF MEMORANDUM

Public Works Attachment A

Engineering and Construction Division

SW 66th Street Improvements Phase II: The resolution was passed on September 20, 2011. The City is finalizing the contract terms and conditions with Acosta Tractors, Inc. and a pre-construction meeting is scheduled for next week. The contractor will be instructed to begin work pursuant to the issuance of a Purchase Order and a Notice to Proceed.

SW 59th Place Road Resurfacing Project: Mobilization of labor and equipment to the site began on Monday, October 3, 2011. Milling of the road is complete and the placement of new asphalt is scheduled for Tuesday October 4, 2011. The limits of the work along SW 59th Place begins at SW 66th Street and ends at SW 68th Street.

Commerce Lane Road Resurfacing and Streetscape Project: A proposed information meeting with business owners is tentatively scheduled for October 13, 2011, at 6:00 pm in Commission Chambers.

Pinecrest Villas: A Notice to Proceed was issued to JVA Engineering, Inc. to begin construction of the speed tables. The pre-construction site meeting is scheduled for Wednesday, October 5, 2011.

SW 64th Street Corridor Sidewalk Repair Project: The RFP was advertised and posted on the City's webpage. The pre-bid meeting will be conducted on October 7, 2011, at 10 am in Commission Chambers.

ARRA Bus Shelters: No changes since the last report.

SW 62nd Avenue Miami-Dade County Road Improvement Project: Working with the Finance Department, the Police Department, and Code Enforcement staff; the City received approval from Miami-Dade County's Public Works to install parking meters at marked parking stalls on the east side of SW 62 Avenue north of SW 70 Street and south of the school bus loading area, except for the five stalls to be converted into a Metrobus bay and approach/departure tapers. The County advised us to ensure that clear spaces around the metering devices shall meet, and wherever possible, to exceed ADA requirements, especially since this is a residential and school area with high pedestrian traffic. Approximately six additional parking spaces were identified along SW 68th and SW 69th Street between SW 62nd Avenue and SW 62nd Court. These are City streets and there are no anticipated concerns or issues in regards to meter installations.

Citywide Road Resurfacing Assessment Report: The City's Public Works Department completed the field inspection portion of the project. A priority list for road resurfacing is being generated based on data collected from the field.

Citywide Road Resurfacing Project Phase II: The final draft version of the RFP is anticipated complete by the end of the week. When finalized, the RFP will perform road resurfacing activities in accordance with the "Citywide Road Resurfacing Assessment Report."

Citywide Roadway Resurfacing Project: Pursuant to contract execution an issuance of a Purchase Order, resurfacing activities shall begin in the third week of October 2011.

Stormwater Master Plan Update: A draft version of the RFP was forwarded to Central Services for review.

Citywide Sidewalk Repair Project: The overall work is 75% complete.

64 Development Road Resurfacing: No changes since the last report.

MDC SW 57th Drainage Improvements: On September 21, 2011, Miami-Dade County's Public Works informed the City that changes were made to the traffic signal timing plan at the intersection of Red Road and SW 80th Street. The change includes extending the green light on SW 80th Street to increase traffic flow between 3pm to 5 pm in an effort to reduce congestion. The City and the County are monitoring the situation closely.

Construction of ADA Handicapped Spaces at the South Miami Clinic located at 6701 SW 58th Place & SW 64th Court Drainage Improvements: Project close-out; both projects are complete.

Public Works Attachment A

- i. Candidates from the "Second Chance" program assisted Street and Landscape Division crew with day-to-day maintenance activities.
- ii. Coordinated field activities with Boy Scouts Troop 7 to restore Obelysk street signs citywide.
- iii. Swept the streets, cleaned up downtown, dump the litter cans throughout the city for the Solid Waste Division, mowed City Hall and right of ways, pressure cleaned sidewalks downtown, and cleaned up downtown.
- iv. Cleaned hydraulic spill on 7500 SW 58th Avenue.
- v. Pulled out storm drain grate out of drain on 5850 SW 76th Street.
- vi. Replaced (2) damaged No Parking signs at 5965 SW 76th Street.
- vii. Mowed right of ways.
- viii. Repaired 5 pot holes in front of 7701 SW 62nd Avenue
- ix. Delivered (5) new garbage containers to resident.
- x. Performed pick up of garbage and trash routes.
- xi. Performed daily power street sweeping, please note that two sweepers were used most of this time in order to keep up with the fallen leaves.
- xii. Performed daily clean up & watered pots downtown.
- xiii. Pressure cleaned sidewalks downtown on Wednesdays.

City Manager's Report to the Commission for October 4, 2011

- xiv. Dumped litter cans throughout the City three times a week.
- xv. De-weeded and sprayed on planters along 59th Place from 64th to 69th Street; 66th Street to 67th Street SW 58th Places, SW 67th Street from 58th Place to 59th Place and SW 59th Court from 64th Street to 66th Street and downtown.
- xvi. Removed weeds from sidewalks and sprayed throughout the City.
- xvii. Pruned (13) thirteen trees at SW 64 Street from 57th Avenue to 58th Avenue.
- xviii. Mowed easement at 82nd Street SW 62nd Avenue.
- xix. De-weeded planters at City Hall.
- xx. Cut low hanging branch at 6523 SW 77th Terrace.
- xxi. Pruned (20) twenty trees – (10) at SW 64th Street from 58th Court to 59th Avenue; (9) trees at 61st Avenue from 69th Street to 70th Street and one (1) tree fat 6530 SW 58th Place.
- xxii. Repaired twelve (12) pot holes in different locations citywide.
- xxiii. Trimmed trees in alleyway between SW 62 Avenue and SW 62nd Court from SW 64th Street to 68th Street.
- xxiv. Installed banner downtown.
- xxv. Performed thorough cleanup of the fish pond and fed the fish at City Hall.
- xxvi. Serviced /repaired (61) vehicles and heavy equipment at the Motor Pool.
- xxvii. Repaired fence wall at Public Works yard.
- xxviii. Changed water filters at PW yard.
- xxix. Repaired ice maker at PW yard.
- xxx. Met the roof contractor for estimate Police Department roof.
- xxxi. Change transformer and lights at Central Services.
- xxxii. Changed 50 Jai-Jai lights at Community Center.
- xxxiii. Met with fire extinguisher contractor for installation of batteries for the fire panel.
- xxxiv. Change lights and transformers of three light poles at Downtown.
- xxxv. Installed two lamps at women's bathroom in Dante Fascell.
- xxxvi. Installed four small lamps at women's bathroom at Dante Fascell.
- xxxvii. Repair light at storage room in Palmer Park.
- xxxviii. De-weed and sprayed at PW main office roof.
- xxxix. Changed transformer and lights at bathroom in City Manager's office.
- xl. Repair urinal at men's bathroom in Palmer Park.
- xli. Installed 5 lamps T8 32 watts at storage room in Palmer Park.
- xl.ii. Repair A/C at Sylva Martin.
- xl.iii. Installed cabinet locks at PW main office.
- xl.iiii. Repair vacuum cleaner from Police Department.
- xl.v. Installed bracket for fax machine at the Sally Port.
- xl.vi. Repaired door at handicapped bathroom at City Hall.
- xl.vii. Changed 8 lights bulbs at the assembly room at Public Works.
- xl.viii. Change light at the storage room at Motor Pool.

Parks and Recreation Attachment B

- i. Recreation: 9/23-24//2011 – Pee Wees lost against Hammock Warriors 24-0, 75 lbs won against Hammock Warriors 0-24, 90 lbs. won against Hammock Warriors 13-19, 105 lbs. won against Hammock Warriors 0-24, and 120 lbs lost on a forfeit against Hammock Warriors.
- ii. 9/30-10/1/2011 – Pee Wees lost against Hammock Warriors 12-18, 75 lbs. lost against Hammock Warriors 12-13, 90 lbs. won against Hammock Warriors 24-0, 105 lbs. won against Hammock Warriors 18-6, and 120 lbs. lost against Hammock Warriors 0-24.

B. ACTIVITIES - Senior Center Calendar – October, 2011

- Every Monday, Wednesday and Friday- seniors get picked-up to walk at Dadeland Mall (DADELAND WALKERS – a walking club for senior citizens) 9:00-10:30am.
 - Everyday there is a social worker on site from 9:00 am to 3:00 pm to consult with our seniors.
 - Every Wednesday, Thursday, and Friday - seniors are taken to grocery stores and retailers for their weekly shopping.
 - Every weekday - seniors participate in board games, cards, dominoes and exercise at the Senior Center 8:30-1:30.
 - Monday and Thursday - Social Worker comes to teach Arts & Crafts from 1:00pm – 3:00pm
-
- ◁ Every Monday, Tuesdays and Thursdays exercise classes 10:15-11:00
 - ◁ Monday and Wednesday English classes 9:30-11:30am
 - ◁ Tuesday and Thursday Spanish classes 9:30 – 11:30am
 - ◁ Monday thru Thursday Computer classes 12:15-2:30pm (Community Center)
 - ◁ Monday and Thursday Art class 1:00-3:00pm
 - ◁ Friday Citizenship Class 9:00 – 2:00pm
 - ◁ Last Wednesday of every month seniors go to Helen Bentley for Breakfast

Special recognition of various seniors at the Senior Center, who participated with Scarves For Afghanistan, which made 50 scarves for our troops stationed in Afghanistan between the month of August and September 2011.

The Jazzercise program demonstrated its benefits for our seniors as they experienced significant health indicators improvements.

All parks are on schedule with general maintenance, repairs, and seasonal renovations.

iv. Special Events at the Parks:

- Free Movie Night at the Park on the last Saturday of the month, located at Murray Park, Gibson-Bethel Community Center 5800 SW 66th Street, from 7:45 p.m. – 10:00 p.m. This event is sponsored by Providence Road Church, Larkin Community Hospital, and City of South Miami Parks & Recreation Department.

v. Dog Park: No change

Building Department, Attachment C: South Miami Hospital Active Permits

South Miami
Hospital

of August 30, 2011

<u>Permit Number</u>	<u>Permit Description</u>	<u>Date Issued</u>	<u>Date Closed</u>
11-0865	Fire Alarm	8/30/2011	9/2/2011
11-0831	Shoring	8/26/2011	
11-0829	Fire Sprinklers	9/7/2011	
11-0823	Main electrical 11-0293	8/18/2011	
11-0799	Main plumbing 11-0382	8/19/2011	
11-0798	Duct work 11-0382	8/19/2011	
11-0796	Fire alarm 11-0382	8/12/2011	
11-0774	Relocate outlets 11-0076	8/9/2011	8/30/2011
11-0754	Main plumbing 11-0076	8/1/2011	9/12/2011
11-0739	Main electrical for 10-1035	7/25/2011	
11-0696	Plumbing for 10-0818	7/11/2011	
11-0686	Phone and pc system	7/5/2011	
11-0678	Mechanical for 11-0435	7/19/2011	7/20/2011
11-0674	Main Plumbing for 10-1035	7/21/2011	
11-0672	Phone and pc system	7/12/2011	
11-0671	New Neumatic Tube Station	9/7/2011	
11-0643	Plumbing for 11-0435	7/1/2011	7/27/2011
11-0640	Fire Alarm	6/23/2011	9/1/2011
11-0639	Outlets and light fixtures	6/23/2011	7/22/2011
11-0625	Sewer and water connection	6/23/2011	6/29/2011
11-0619	Phone and pc system	6/16/2011	
11-0600	Interior wall and doors	7/12/2011	9/9/2011
11-0598	Fire sprinklers	6/27/2011	
11-0578	Fix set & rough for 11-0293	6/10/2011	
11-0567	Crane foundation	6/10/2011	
11-0554	Low Voltage 11-0358	6/15/2011	6/17/2011
11-0539	Low Voltage 6 th	6/1/2011	
11-0536	Temp wash station	6/23/2011	6/29/2011
11-0535	Relocate raceways 2 nd Fl	6/2/2011	7/1/2011
11-0534	Outlet for NICU 3 Rm 13	6/2/2011	7/1/2011
11-0533	Outlets for east tower 1 st fl	6/2/2011	7/5/2011
11-0528	Cat 5 cables	5/31/2011	7/18/2011
11-0489	A/C Diffuser	6/17/2011	

City Manager's Report to the Commission for October 4, 2011

11-0464	Fire Sprinklers for 10-818	5/11/2011	
11-0443	Master mechanical for 10-0818	5/10/2011	
11-0435	Bathroom Remodel	6/14/2011	8/29/2011
11-0424	Data outlets	4/29/2011	6/23/2011
11-0423	ER Antenna	4/29/2011	6/23/2011
11-0422	Portable X-ray connection	4/29/2011	6/23/2011
11-0421	TV Monitor	4/29/2011	6/23/2011
11-0420	Data/Comm 5 th Fl Main Pharmacy	4/28/2011	
11-0419	Data/Comm 1 st Fl Main	4/28/2011	
11-0418	Data/Comm Medical Arts Surgery	4/28/2011	
11-0417	Data/Comm Labor & Delivery	4/28/2011	
11-0416	Low Volt. 6 th Fl Pavilion	4/28/2011	
11-0398	Irrigation system	6/1/2011	
11-0391	Steel stairs & land	5/5/2011	
11-0385	Electrical main for 10-0818	4/26/2011	
11-0382	New nursery	7/12/2011	
11-0340	Data/Comm 7 th Main	4/7/2011	
11-0339	Data/Comm Out patient Dept.	4/7/2011	
11-0338	Data/Comm Main	4/7/2011	
11-0337	Data/Comm Pavillion	4/7/2011	
11-0311	Mechanical main for 10-1035	4/5/2011	7/11/2011
11-0293	Remodel 1 st fl restroom	6/3/2011	9/2/2011
11-0266	Data/Comm	3/15/2011	8/23/2011
11-0249	2nd fl Fire Sprinklers	3/15/2011	
11-0197	Data/Comm	2/28/2011	8/23/2011
11-0185	Electric door for Radiology	2/24/2011	
11-0184	Receptacle and data outlet	2/24/2011	8/3/2011
11-0183	Data/Comm 2 nd fl	2/24/2011	8/23/2011
11-0182	Comm/TV	2/24/2011	6/9/2011
11-0172	Repairs to slab in Equipment penthouse	5/10/2011	
11-0162	Rebuild sidewalk to comply with ADA	5/25/2011	
11-0137	3 rd & 4 th fl bridge replacement	3/22/2011	
11-0014	High hats & dimmers	1/12/2011	
10-1192	Data/Comm	12/28/2010	6/9/2011
10-1178	Data/Comm	12/21/2010	3/3/2011
10-1102	Fire sprinklers for 10-0327	1/12/2011	
10-1099	Intercom	12/3/2010	6/3/2011
10-1079	Temporary canopy	12/16/2010	6/16/2011

City Manager's Report to the Commission for October 4, 2011

10-1062	Shower pan	11/10/2010	12/10/2010
10-1035	ER expansion Master	7/8/2011	
10-0978	Storefront	11/2/2010	6/16/2011
10-0975	Fan	10/19/2010	
10-0951	Fire sprinklers for 10-0732	10/19/2010	11/18/2010
10-0882	Fire Alarm for 08-1401	9/21/2010	
10-0864	Electrical main for 10-0264	9/21/2010	
10-0818	Elevator & equipment room upgrade	4/4/2010	
10-0760	Electrical main for 08-1401	8/20/2010	
10-0694	Duct Bank	8/6/2010	6/10/2011
10-0671	Empty raceway for microwave antenna	7/27/2010	
10-0660	Data/Comm	7/22/2010	8/26/2010
10-0640	3 Double wide construction trailers	5/5/2011	
10-0608	Parking lot for 10-0327	8/10/2010	6/20/2011
10-0598	Plumbing main for 10-0327	7/7/2010	6/20/2011
10-0591	Temporary water closet for 10-0327	7/6/2010	6/16/2011
10-0589	East tower Café phone & computer system	7/2/2010	
10-0583	Water connection & piping for 10-0327	7/8/2010	6/16/2011
10-0582	Med gas for 10-0327	7/8/2010	12/9/2010
10-0535	Impact doors	10/8/2010	
10-0523	Low voltage for 08-1401	6/21/2010	
10-0421	Mechanical main for 08-1401	5/20/2010	
10-0390	Plumbing main for 08-1401	5/10/2010	7/21/2011
10-0380	Spec-outlets for 09-0963	5/3/2010	
10-0341	Electrical main for 08-1401	4/20/2010	
10-0327	Underground utilities	11/30/2010	
10-0264	SMH Cord Blood	7/7/2010	6/9/2011
09-1110	Cooling tower	3/17/2010	
09-0963	5 th fl Chemistry lab Equipment	3/11/2010	
08-1401	Lab interior remodel master	4/13/2010	