

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES

August 20, 2018, at 6:00 p.m.

1. **Meeting called to order by President Ermeling at 6:00 p.m.**
Ermeling called the regular Board of Trustees meeting to order at 6:05 p.m.
2. **Pledge Allegiance to the Flag.**
3. **Roll Call by Clerk**
Roll call indicated 7 Board of Trustee members present.

Trustee	Present
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

4. **Public Comments.**
No comments.
5. Minutes from the previous meetings.
 - **07/05/2018 Special Board of Trustees.**
 - **07/11/2018 Special Board of Trustees.**
 - **07/16/2018 Board of Trustees.**
 - **07/17/2018 Special Joint Board of Trustees, CDA and Plan Commission.**
 - **07/17/2018 Special Board of Trustees.**

Motion by Zeyghami, second by Maloney to approve the minutes.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

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PRESENTATIONS

6. **John Spiros.**
a) **Recognition of Wally Sparks on his retirement from the Everest Metro Police Department.**
John Spiros recognized former Everest Metro Police Chief Sparks and thanked him for his service and time in law enforcement.

7. **Carolyn Michalski, Chair, Village of Weston United to Amend Committee.**
a) **Resolution No. 2018-042 A Resolution supporting submission of a referendum to the electors at the November 6, 2018 Election related to the State of Wisconsin calling for a U.S. constitutional amendment.**
Carolyn Michalski, with United to Amend, thanked the board members for their unanimous support of Resolution No. 2018-035 supporting a constitutional amendment. She encouraged the board to approve Resolution No. 2018-042 supporting a submission of a referendum to the electors calling for a U.S. constitutional amendment.

Motion by Maloney, second by Zeyghami to approve Resolution No. 2018-042.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

8. **Cory Toth-LaPointe - 2018/2019 Health Insurance Plan Proposal.**
a) **Health Insurance Plan Selection for Village/Everest Metro and SAFER.**
Cory Toth-LaPointe, the Village's insurance agent, said the health insurance renewal came in at an 8% increase. She stated the group's experience loss ratio decreased to 74%. Security Health Plan also submitted a quote, which came in at a 9.17% increase.

Motion by Sparks, second by Ostrowski to approve the 8% increase with Group Health Cooperative effective November 1, 2018.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

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Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

9. **50 Years of Service Award from American Water Works Association for Weston Water Utility.**
Donner presented a 50 Years of Service award from American Water Works Association for Weston Water Utility.

REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS

- 10. **Community Development Authority.**
- 11. **Joint Community Development Authority and Plan Commission.**
- 12. **Everest Metro Police Commission.**
- 13. **Extraterritorial Zoning.**
- 14. **Finance.**
- 15. **Human Resources.**
- 16. **Joint Review Board.**
- 17. **Parks & Recreation.**
- 18. **Plan Commission.**
- 19. **Public Safety.**
- 20. **Public Works.**
- 21. **SAFER.**
- 22. **Tourism.**
- 23. **Zoning Board of Appeals.**

Motion by Ziegler, second by Sparks to acknowledge items 11, 14, 16-18, and 22.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

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REPORTS FROM DEPARTMENTS

24. **Clerks.**
a) **Update on Food Truck Rally.**
Weinkauf and Donner reported there would be no food truck rally event, due to the fact a contract could not be negotiated and signed.
25. **Finance.**
No comments.
26. **Fire/EMS.**
Finke reported the department recently dealt with a significant residential fire on Fuller Street.
27. **Legal.**
No comments.
28. **Parks & Recreation.**
Osterbrink reported there was a good turnout for Teen Night at the Aquatic Center. Everest Metro helped with the event. Irish Fest will be held at Kennedy Park this Saturday.
29. **Plan/Dev.**
a. **Refuse and Recycling**
No comments.
30. **Police.**
Police Chief Schulz reported there has been an increase of non-compliance issues.
31. **Public Works.**
Donner said he received a request from Rothschild asking if the Village would allow Keary, formerly Foremost Farms, to put their logo on Weston's water tower (Village property in Rothschild). Maloney suggested, along with allowing the logo, maybe other options are explored to include having them possibly maintain the tower. Donner will continue discussions with them and bring this item back to the Board for consideration.
32. **Technology.**
No comments.

Motion by Maloney, second by Zeyghami to acknowledge items 24-26, 28, and 29-32.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

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WORK PRODUCT TRANSMITTALS

33. Acknowledge July 2018 Building Permits

Motion by Maloney, second by Sparks to acknowledge the July 2018 building permits.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

CONSENT AGENDA

- 34. Requests to pull items out of consent consideration.
- 35. Award a contract to Municipal Well & Pump for test well pumping at the Yellow Banks Park site.
- 36. Approve Appointment of Brook Jorgensen as new agent for The Store #59, 6606 County Road J.
- 37. Approve Operator Licenses.
- 38. Approve Vouchers 48648-48718, 90013.
- 39. Action on consent agenda items.

Motion by Sparks, second by Ziegler to approve consent items 35-38.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

- 40. **Action on items pulled from consent.**
There were no items pulled from consent.

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ORDINANCES

41. Approve Ordinance No. 18-021: An Ordinance Repealing Chapter 94 Zoning, Article 7 Floodplain Overlay Zoning and Amending and Recreating the Same.

Motion by Zeyghami, second by Xiong to approve Ordinance No. 18-021.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

RESOLUTIONS

42. Approve Resolution No. 2018-041 – Approving the North Central Wisconsin Stormwater Coalition Cooperative Agreement

Motion by Ostrowski, second by Xiong to approve Resolution No. 2018-041.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

43. Approve Resolution No. 2018-043 - Approving borrowing for ATC loan.

Motion by Zeyghami, second by Ziegler to approve Resolution No. 2018-043.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES

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Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

UNFINISHED BUSINESS

44. No comments.

NEW BUSINESS

45. **Review and Discuss Tax Incremental District No. 1 Project Plan Amendment.**

Higgins said this is an amendment of the original 1998 TIF #1 plan. In 2002 it was amended to include a redevelopment and blight elimination project. By adopting another amendment, the Village would be amending and creating a redevelopment project area #3 boundary. A public hearing for this item will be held on September 17th at 4:30 p.m. Residents in the area will be notified of the hearing.

46. **Review and discuss Redevelopment Area #3 Plan.**
a. **Approve Resolution No. 2018-040: A Resolution taking initial steps to establish Redevelopment Project Area #3.**

Motion by Zeyghami, second by Ziegler to approve Resolution No. 2018-040.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

47. **Acknowledge Rate Order from Public Service Commission of Wisconsin for Water Rate Increase and Implement Step I of Increase Effective September 1, 2018**

Motion by Maloney, second by Zeyghami to acknowledge the rate order from the Public Service Commission for a water rate increase and implement step 1 effective September 1, 2018. Q/Zeyghami asked if there

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were any recent changes to this. Donner said no changes were made after the public hearing.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

48. SAFER lease agreement.

Motion by Xiong, second by Maloney to approve the SAFER lease agreement. It was indicated the lease was reviewed by the attorney.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

CONVENE INTO CLOSED SESSION UNDER WISCONSIN STATE STATUTE 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of public employees over which the governmental body has jurisdiction or exercises responsibility relating to the organizational structure of Village staff.

Motion by Zeyghami, second by Maloney to convene to closed session.

Yes Vote: 6 No Votes:1 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES

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Yee Xiong NO

RECONVENE INTO OPEN SESSION. ACT ON CLOSED SESSION DISCUSSION IF NECESSARY.

Motion by Xiong, second by Ostrowski to reconvene into open session.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

49. Possible action on changes to the organizational structure of Village staff.

Motion by Sparks, second by Xiong to approve Keith Donner as Acting Administrator until the Administrator position is filled, which is unknown at this time.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

Motion by Zeyghami, second by Ziegler to approve hiring an assistant for the Planning and Development Director and an Engineer for the Public Works Department. Q/ Sparks asked about the begin dates for these positions. The Board agreed the position get posted and remain open until the position is filled. Ermeling said we need to determine where in the budget the Planning and Development Assistant position will be funded.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

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Trustee	Voting
Ermeling, Barb	YES
Ostrowski, Kevin	YES
Zeyghami, Hooshang	YES
Ziegler, Jon	YES
Wally Sparks	YES
Mark Maloney	YES
Yee Xiong	YES

REMARKS FROM TRUSTEES

Xiong thanked the Trustees for attending the Hmong Festival.

REMARKS FROM THE PRESIDENT

No comments.

FUTURE ITEMS

50. **Board Budget Retreat on Friday, August 24th at 8 a.m.**
The Budget Retreat will be held on September 10th instead of August 24th.
51. **Next meeting date(s):**
- | | |
|----------------------------|-----------------------------------|
| - Sep 17, 2018 @4:30 p.m. | TIF #1 Public Hearing (tentative) |
| - Sep 17, 2018 @ 6:00 p.m. | Regular Meeting |
| - Oct 15, 2018 @ 6:00 p.m. | Regular Meeting |
| - Oct 29, 2018 @ 6:00 p.m. | Special Meeting - Budget |
| - Nov 19, 2018 @ 6:00 p.m. | Regular Meeting |
| - Dec 17, 2018 @ 6:00 p.m. | Regular Meeting |
52. **Announcements.**
No comments.

**WITH NO OTHER PLANNED BUSINESS, THE MEETING IS ADJOURNED UNTIL
SEPTEMBER 10, 2018 @ 8:00 A.M.**